Audit, Risk and Assurance Committee Workplan

MONTH		NOV '22	DEC '22	JAN '23	FEB '23	MAR '23	APR '23	MAY '23	JUN '23	JUL '23	AUG '23	SEP '23	OCT '23
SPA Audit, Risk and Assurance Committee Date		3rd	No mtg	17th	No mtg	No mtg	No mtg	30th	No mtg	No mtg	2nd	No mtg	No mtg
Quarterly Reporting Period		Q2		Q3				Q4			Q1		
All Meetings Standing Items	• Minute/ Action Log from Previous Meeting • Internal Audit Update • Improvement Tracker (SPA and PS) • Risk Management • Workplan Review	✓		✓				✓			✓		
Internal Audit Reports	Annual Internal Audit Report							✓					
	Change Management: DESC							✓					
	Change Management: Organisational Design			✓									
	Organisational Learning			✓									
	Cyber Security			✓									
	PS Compliance							✓					
	SPA Forensics Physical Data Management							✓					
	Business Continuity	✓											
	Staff Absence and Modified Duties							✓					

Category	Item	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Bi-Annual Reports	SPA Information Management	✓						✓							
	PS Information Management	✓						✓							
	Cyber security update	✓						✓							
	Oversight of Change	✓						✓							
Annual Cyclical Items	Annual Internal Audit Plan and future years audit plan			✓											
	Annual External Audit Plan			✓											
	Draft Annual Report and Accounts											✓			
	Audit Scotland Management Report											✓			
	Annual Data Loss Report											✓			
	Annual Fraud & Theft Report											✓			
	Project Plan for Preparation of Annual Accounts			✓											
	Whistleblowing Annual Report SPA/PS											✓			
	Annual Review of Terms of Reference														
	HMICS Scrutiny Plan							✓							
	Annual Review of Committee Effectiveness														
	All Committee Effectiveness Reports							✓							
	Annual External Audit, Audit Report														
	Integrated Assurance Report							✓							
	SPA Info Management Strategy			✓											
	ARAC Annual Report							✓							
	SPA Year End Performance Assessment							✓							
	Information Management Year End Review							✓							
Two Yearly	National Fraud Initiative											✓			
Ad-hoc	DESC Update and Pre-Pilot Assurance	✓													
	Productions Re-Modelling Deep Dive			✓											
	Emergency Services Mobile Communications Platform (ESMCP) Update			✓											
	Technical Updates														
	Committee Strategic session following best value review														
	Custody and Risk														

Climate Change												
Ethics and HR Issues												
Business Continuity												
Safe guarding												
Partnership working including local scrutiny												
Evidence based assurance												
Best Value SPA and PS			✓									