Forensic Services Committee Rolling Workplan

MONTH		2nd Feb. 2022 (Q3)	Mar. 2022	25th Apr. 2022 (Q4)	May. 2022	Jun. 2022	Jul. 2022	8th Aug 2022 (Q1)	Sept. 2022	24th Oct 2022 (Q2)	Nov. 2022	Dec. 2022	Jan. 2023	1st Feb 2023 (Q3)
Standing Items	Minute of Previous Meeting													
	Action Log	✓		✓				✓		✓				✓
	Committee Workplan													
Quarterly Reports	Director's Report	✓		✓				✓		✓				✓
	FS Quarterly Performance Report	✓		✓				✓		✓				✓
	HMICS Update	✓		✓				✓						
	FS Change Programme Update	✓		✓				✓		✓				✓
	Budget	✓		✓				✓		✓				✓
	Operational Risk Register	✓		✓				✓		✓				✓
Bi-Annual Reports	Strategic Risk Register			✓						✓				
Annual Reports	Annual Assurance Report			✓										
Emerging Items of	FS Core Operating System IBC/FBC									✓				
	Demonstrating Value - Progress													
	Drug Driving Future Model Update			✓				✓		✓				✓
	MoU - Final Draft and Review			✓				✓						
	Post Mortem Toxicology Transfer Update			✓				✓		✓				✓
	Strategic Workforce Planning			✓				✓						
	Digital Forensics - Next Steps and timeline for progression									✓				✓
	Management response to Internal Audit Case Management Audit			✓										
	Forensic Science Regulator Code of Practice - Scotland									✓				
	Performance Framework Development							✓		✓				✓
	Biometrics landscape and governance update							✓						✓
	Refreshed 2 year Business Plan							✓						
	Evaluation of Committee Effectiveness			✓										
	Report - Spiking (April 2022 Action - Future date TBC)							✓		✓				
	CHS Erroneous Weeding and Implications							✓						