



## LETTER SENT BY EMAIL ONLY

19 May 2025

FOI Ref 2025/26-015

### Request

Your request for information dated 18 May 2025 is copied below.

I would like the following details about your current arrangements for:

- Officer or staff ID cards (printed and blank) and warrant cards (if applicable)
- ID card printers and consumables
- Officer, staff, contractor and visitor lanyards
- Any other access control supplies

Please provide:

- The supplier(s) name or names, Companies House registration number where available, and website address where available.
- The contract reference number
- The total value of the contract, including any permitted extensions
- The contract end date and any extension period that may be used
- A brief description of the service or goods provided by each supplier

If no formal contract is currently in place for any of these items, please provide for the most recent complete financial year:

- a) The supplier name or names, Companies House registration number where available, and website address where available.
- b) The total spend in pounds sterling.
- c) A brief description of the items purchased.
- d) The purchasing route used, for example purchase card, purchase order or framework call off.

This request excludes physical access control hardware and installation, repair or maintenance costs.

If the data is held electronically, please supply it in a searchable format such as CSV or XLS. Please do not supply images or unsearchable files.

If part of the information cannot be provided within the statutory cost limit, please supply the information that can be provided and advise me how I might refine the request.

If your organisation does not directly purchase or contract for these items, please state which organisation or department is responsible and, if possible, provide contact details.

## **Response**

The Scottish Police Authority has considered your request under the Freedom of Information (Scotland) Act (FOISA).

The Authority does not hold the information requested.<sup>1</sup>

The information you requested is not held by the Authority, but may be held by Police Scotland. This is because Police Scotland provides certain services to the Authority, in line with legislation. The services provided by Police Scotland include, for example, contract management, human resources and IT. Where services like this are provided to the Authority, information may be held by Police Scotland rather than the Authority.

Information may be available by contacting Police Scotland at [foi@scotland.police.uk](mailto:foi@scotland.police.uk)

You may also wish to refer to [Police Scotland's Disclosure Log](#).

## **Right to Review**

If you are dissatisfied with the outcome of your request you can ask for a review within 40 working days. You must specify the reason for your dissatisfaction and submit your request by email to [foi@spa.police.uk](mailto:foi@spa.police.uk) or by letter to Scottish Police Authority, 1 Pacific Quay, Glasgow, G51 1DZ.

If you remain dissatisfied after review, you can appeal to the Scottish Information Commissioner within six months. You can apply [online](#), by email to [enquiries@foi.scot](mailto:enquiries@foi.scot) or by letter to Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

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<sup>1</sup> This represents a notice in terms of Section 17 of the Freedom of Information (Scotland) Act 2002 - Information not held.

Should you wish to appeal against the Commissioner's decision, you can appeal to the Court of Session, only if you think the law has not been applied correctly.

This response will be posted to our [Disclosure Log](#) after seven days.

Yours faithfully

**Scottish Police Authority**

