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AUDIT, RISK AND ASSURANCE COMMITTEE
Rolling 12 Month Work Plan

MONTH		SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	May 2023	JUN 2023	JUL 2023	AUG 2023
SPA Audit, Risk and Assurance Committee Date		15th	No mtg	No mtg	No mtg	17th	No mtg	No mtg	No mtg	tbc	No mtg	TBC	No mtg
All Meetings Standing Items	<ul style="list-style-type: none"> Minute/ Action Log from Previous Meeting Internal Audit Update Improvement Tracker (SPA and PS) Risk Management Workplan Review 	✓				✓				✓		✓	
	Annual Internal Audit Report									✓			
Internal Audit Reports	Change Management: DESC									✓			
	Change Management: Organisational Design					✓							
	Organisational Learning					✓							
	Cyber Security					✓							
	PS Compliance									✓			
	SPA Forensics Physical Data Management									✓			
	Business Continuity	✓											
	Staff Absence and Modified Duties									✓			
Bi-Annual Reports	SPA Information Management	✓								✓			
	PS Information Management	✓								✓			
	Cyber security update	✓								✓			
	Oversight of Change	✓								✓			
Annual Cyclical Items	Annual Internal Audit Plan and future years audit plan					✓							
	Annual External Audit Plan					✓							
	Draft Annual Report and Accounts	✓										✓	
	Audit Scotland Management Report											✓	
	Annual Data Loss Report											✓	
	Annual Fraud & Theft Report											✓	
	Project Plan for Preparation of Annual Accounts					✓							
	Whistleblowing Annual Report SPA/PS											✓	
	Annual Review of Terms of Reference												
	HMICS Scrutiny Plan									✓			
	Annual Review of Committee Effectiveness									✓			
	All Committee Effectiveness Reports									✓			
	Annual External Audit, Audit Report	✓											
Integrated Assurance Report									✓				

Audit Risk and Assurance Committee Rolling Work Plan

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	SPA Info Management Strategy					✓								
	ARAC Annual Report									✓				
	SPA Year End Performance Assessment									✓				
	Information Management Year End Review									✓				
Two Yearly	National Fraud Initiative											✓		
Ad-hoc	DESC Update and Pre-Pilot Assurance	✓												
	Technical Updates													
	Committee Strategic session following best value review													
	Custody and Risk													
	Climate Change													
	Ethics and HR Issues													
	Business Continuity													
	Safe guarding													
	Partnership working including local scrutiny													
	Evidence based assurance													
	Best Value SPA and PS						✓							

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