



Complaints and Conduct Committee

15 November 2022

Minutes of the Private Complaints and Conduct Committee held on
Thursday 18 August 2022 via MS Teams

Board Members present:	Alasdair Hay (Committee Chair) Paul Edie (Committee Member) Grant MacRae (Committee Member) Fiona McQueen (Committee Member) Catriona Stewart (Committee Member)
Board Member apologies:	None
In attendance:	<u>Scottish Police Authority</u> Darren Paterson, Head of Workforce Governance David Collie, Complaints and Conduct Manager Melanie Wade, T/Chief Inspector Colette Craig, Governance Support Officer <u>Police Scotland</u> Chief Superintendent John Paterson Chief Superintendent Catriona Henderson <u>HMICS</u> Craig Naylor (<i>Item 8 and Item 9 only</i>)

8. STANDING ITEMS

8.1 MINUTE FROM PRIVATE MEETING HELD ON 31 MAY 2022 FOR APPROVAL

Members **AGREED** the Minute of the private meeting held on 31 May 2022 as an accurate record of the meeting.

8.2 ACTION LOG AND MATTERS ARISING

The Committee **APPROVED** the action log and noted the updates provided.

9. POLICE SCOTLAND RESTRICTED DUTIES AND SUSPENDED OFFICERS – CS JOHN PATERSON

The Committee considered a report which provided a conduct overview relative to police officers and police staff who are currently suspended or restricted in their duties within Police Scotland.

The Committee resolved to:

- **NOTE** the Police Scotland Restricted Duties and Suspended Officers report

10. COMMITTEE ANNUAL REPORT – DARREN PATERSON

The Committee considered a report which sought approval for the publication of a second annual Committee-specific Annual Report for 2021/22, to provide update on text included in the SPA Annual Report 2021/22, and to seek approval to submit Recommendation 59 (from the Review of Complaints Handling, Investigations and Misconduct Issues in Relation to Policing) for discharge via national governance structures.

Following detailed conversation the resolved to:

- **NOTE** the summary text included in the 2021/22 draft SPA Annual Report;
- **APPROVE** submission of Recommendation 59 for discharge via national governance structures;
- **APPROVE** the content of the draft Report Subject to any feedback received from partners in respect of sections relating to Police Scotland and the PIRC
- **AGREED** to delegate authority to the Committee Chair, Delegate authority to the Committee Chair, supported by SPA officials, to agree final report design to enable publication.

11. SPA COMPLAINT HANDLING PROCEDURES – DARREN PATERSON

Members considered a report which sought approval of draft updates to the SPA Complaints Handling Procedures for formal consultation.

Following detailed conversation the resolved to:

- **APPROVE** the draft updates to the SPA Complaints Handling Procedures for formal consultation.

12. SPA ONGOING COMPLAINTS UPDATE REPORT – DARREN PATERSON

Members were provided with a report that contained an update on current ongoing cases and workload being managed within the SPA Complaints Team.

Following detailed conversation the resolved to:

- **NOTE** SPA Ongoing Complaints Update Report.

13. REVIEW OF IMPROVEMENT PLAN – CHIEF INSPECTOR MEL WADE

The Committee considered a report which contained detailed of work progressed by officers from Police Scotland whilst on secondment to the Scottish Police Authority Complaints and Conduct Team. Members welcomed the detail noted within the report.

The Committee resolved to:

- **NOTE** Review of Improvement Plan Report.

14. COMMITTEE EFFECTIVENESS

The Chair advised that consideration was being given to cross learning and approaches of different committees. Members were advised that Committee Effectiveness will remain a standing item on the agenda and more substantive going forward. This will allow committee members to remain focused in improving the effectiveness of the committee going forward.