

## SPA Board Meeting Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
<b>MEETING HELD 19 DECEMBER 2017</b>						
<b>191217-SPABM-001</b>	<b>Chief Constable's Update:</b> Ensure that repeat offending is considered as part of Festive Drink Driving Campaign debrief and to bring a report back to the next SPA Board Meeting.	DCC Iain Livingstone	<b>OPEN</b>	27.02.18		<b>30.01.18:</b> The information requested will be included in DCC Livingstone's update at SPA board on 27.02.18.  <b>Propose for closure</b>
<b>191217-SPABM-002</b>	<b>Independent Assurance Report on the use of firearms ranges and armouries within Police Scotland:</b> Report back to the Board or Policing Committee on the Independent Assurance Review of use of the 9 Firearms Ranges and armouries in Police Scotland.	DCC Iain Livingstone	<b>OPEN</b>	tbc		<b>9.2.18:</b> Work is ongoing to provide independent assurance reports requested. Once complete, Police Scotland will report to SPA Policing Committee and if required thereafter to the SPA Board.  <b>Transfer to Policing Committee</b>  <b>Propose for closure</b>
<b>191217-SPABM-003</b>	<b>Independent Assurance Report on the use of firearms ranges and armouries within Police Scotland:</b> Provide Members with greater visibility of the range of all external assurance and scrutiny that exists within Police Scotland.	DCC Iain Livingstone	<b>OPEN</b>	27.02.18		<b>15.02.18:</b> Members will be provided with necessary assurance of external assurance and scrutiny as requested which will be included within a report to be submitted to SPA Policing Committee and if required to the SPA Board.  <b>Propose for closure</b>

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<b>191217-SPABM-004</b>	<b>Independent Assurance Report on the use of firearms ranges and armouries within Police Scotland:</b> Include reporting of Police Scotland independent assurance reviews within the review of Committee terms of reference as part of SPA's continuous improvement.	Kenneth Hogg	<b>OPEN</b>	27.02.18		<b>12.2.18:</b> This will be taken into consideration as part of the current improvement review of SPA's corporate governance framework.  <b>Propose for closure</b>
<b>191217-SPABM-005</b>	<b>Independent Assurance Report on the use of firearms ranges and armouries within Police Scotland:</b> Ensure that part of the process review included assurance about approval and recording of exceptions to processes, as well as an assessment to ensure that processes are unambiguous and include compliance with relevant legislation.	DCC Iain Livingstone/ ACC Alan Speirs	<b>OPEN</b>	27.02.18		<b>9.2.18:</b> This will be included within the independent assurance reports requested at <b>191217-SPABM-002</b> above. Once complete, Police Scotland will report to SPA Policing Committee and, if required, thereafter to the SPA Board.  <b>15.02.18:</b> Request in relation to process reviews will be completed in conjunction with actions 191217-SPABM-002 and 191217-SPABM-003 and included within a report which will be provided to the Policing Committee and SPA board if required.  <b>Propose for closure</b>
<b>191217-SPABM-006</b>	<b>Armed Deployment Model:</b> Capture the benefits and productivity gains of Conducted Energy Devices, Armed Deployment Model and Unmanned Aerial Vehicles to support future investments within these areas of business, keeping in mind key aims of 2026.	DCC Johnny Gwynne	<b>OPEN</b>	27.02.18		<b>08.02.18:</b> ACC Telfer met Prof Nick Fyffe and SIPR were asked to seek support from their membership to evaluate the internal and external impact of STO roll out and the changes to our AP Deployment model.  An Invitation to Tender (IIT) draft is with ACC Telfer now and when complete it will be presented to SIPR.  A 6 month evaluation process is proposed in addition to ongoing internal scrutiny via

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						Specialist Service Compliance teams.  <b>Propose for closure.</b>
<b>191217-SPABM-007</b>	<b>Specialist Operational Support:</b> Provide the Board with an update on progress with all 3 areas of specialist operational support, including engagement and feedback.	DCC Johnny Gwynne	<b>OPEN</b>	29.3.18		<p><b>08.02.18:</b></p> <p><b>Armed Policing</b> Range of internal communications ongoing, feedback received and a deployment model briefing has been created for delivery internally to ARV officers and C3 over next 3-4 weeks, with a view to going 'live' thereafter.</p> <p><b>UAS</b> Training courses have been procured from NATS. 3 UAS for Aberdeen, Inverness and ASU (Glasgow) will be purchased. On track to be operational early in the financial year of 18/19, with pilots still requiring CA accreditation.</p> <p><b>STO</b> Phase 1 progressing, improved recruitment numbers. Roadshow events and briefing packs to be prepared and delivered for both internal / external engagement. Media launch feedback was positive. SIPR engaged regarding evaluation of both AP model and STO role out.</p> <p><b>Propose for closure.</b></p>

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<b>191217-SPABM-008</b>	<p><b>Serving a Changing Scotland 3 Year Implementation Plan:</b> Prepare for a workshop in order to inform on the following:</p> <ul style="list-style-type: none"> <li>Assurance around the feasibility of the plan in line with the 2026 Strategy and with a clear line of sight of when Members will receive ongoing assurance.</li> <li>Clear and shared understanding and articulation of the measureable benefits for 2018/19 and 2019/20.</li> <li>Likelihood of having a Corporate Services Target Operating Model + ICT Digital and Data Strategy by 31 March 2018.</li> <li>Dependency map + critical path to assist Members with their thinking around the criticality of certain dependencies moving forward.</li> <li>Proposed strategic performance framework and reporting.</li> </ul>	David Page / Neil Dickson	<b>OPEN</b>	31.01.18		<p><b>24.01.18:</b> The workshop took place at Scottish Police College on 11 January 2018 where members were provided an update as requested.</p> <p><b>Propose for closure.</b></p>

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<b>191217-SPABM-009</b>	<b>British Transport Police (BTP) Integration Plan:</b> Provide Members with a clear project plan from 1 April 2018 including fully articulated key risks.	David Page/ Tom McMahon	<b>OPEN</b>	27.02.18		<b>31.01.18:</b> Integration Programme Plan in development and is owned and led by Scottish Government Programme Management Unit, with input from Police Scotland / BTP MTT Programme Management team. Visibility on Programme plan is being provided to SPA Integration Working Group and progress against milestones will be reported to Authority meetings at regular intervals.  <b>Propose Ongoing</b>
<b>191217-SPABM-010</b>	<b>British Transport Police (BTP) Integration Plan:</b> As Chair of the BTP Working Group, discuss BTP concerns in more depth with the Chair of the SPA.	Graham Houston/ Susan Deacon	<b>OPEN</b>	27.02.18		<b>12.2.18:</b> Telephone discussion with Graham Houston has taken place.  <b>Propose for closure</b>
<b>191217-SPABM-011</b>	<b>British Transport Police (BTP) Integration Plan:</b> SPA Chair, BTP Interim Chair, DCC Livingstone and BTP Chief Constable to meet / have discussion as soon as possible.	SPA Business Services / PS Executive Support	<b>OPEN</b>	27.02.18		<b>12.2.18:</b> Meeting with SPA/PS/BTP/BTPA took place on 7 February 2018.  <b>Propose for closure</b>
<b>191217-SPABM-012</b>	<b>Data Protection Overview:</b> Provide Members with sight of the ICO audit of Police Scotland's processing of personal data that was completed in August 2017.	David Page	<b>OPEN</b>	27.02.18		<b>05.02.18:</b> The information requested formed part of the report which was submitted to Audit and Risk Committee on 22 <sup>nd</sup> January 2018.  <b>Propose for closure.</b>

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<b>191217-SPABM-013</b>	<b>Data Protection Overview:</b> Ensure that the report is referred to the Audit Committee in January for formal consideration.	David Page	<b>OPEN</b>	22.01.18		<b>05.02.18:</b> Report was submitted to the Audit Committee on 22 <sup>nd</sup> January 2018.  <b>Transfer to Audit Committee</b>  <b>Propose for closure.</b>
<b>191217-SPABM-014</b>	<b>General Data Protection Regulation (GDPR) Police Scotland Preparedness:</b> Provide Audit Committee Members with a timeline showing when Police Scotland will be fully GDPR Compliant.	David Page	<b>OPEN</b>	27.02.18		<b>05.02.18:</b> Details of compliance was provided within paper and update to Audit Committee on 22 <sup>nd</sup> January 2018.  <b>Transfer to Audit Committee</b>  <b>Propose for closure.</b>
<b>191217-SPABM-015</b>	<b>General Data Protection Regulation (GDPR) Police Scotland Preparedness:</b> Ensure that the report is referred to the Audit Committee for formal consideration.	David Page	<b>OPEN</b>	22.01.18		<b>05.02.18:</b> Report was submitted to the Audit Committee on 22 January 2018.  <b>Propose for closure.</b>
<b>191217-SPABM-016</b>	<b>General Data Protection Regulation (GDPR) SPA Preparedness:</b> Report to be referred to the Audit Committee for formal consideration.	Robin Johnston	<b>OPEN</b>	22.01.18		<b>12.02.18:</b> Report was submitted to the Audit Committee on 22 January 2018.  <b>Transfer to Audit Committee</b>  <b>Propose for closure.</b>
<b>191217-SPABM-017</b>	<b>Independent Custody Visiting Report:</b> When planning business for next year, SPA officers to consider how issues could be given better and fuller consideration in order to bring a wider awareness to ICVS.	Catherine MacIntyre/ John McCroskie	<b>OPEN</b>	27.02.18		<b>12.2.18:</b> This is being considered as part of the Board meeting planning and engagement process.  <b>Propose for closure.</b>

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<b>191217-SPABM-018</b>	<b>Independent Custody Visiting Report:</b> The Policing Committee to engage with Police Scotland on the following: <ul style="list-style-type: none"> <li>The amount of time children spend in police custody.</li> <li>Police Scotland's approach to safeguarding children in custody and provide Members with the assurance that there is a safeguarding framework being applied in Scotland.</li> </ul>	Chair of Policing Committee/ DCC Iain Livingstone	<b>OPEN</b>	27.02.18		<b>08.02.18:</b> Meeting between Supt Banks and David Hume will take place to obtain clarity as to the exact information required.  <b>Propose Ongoing.</b>
<b>MEETING HELD 28 NOVEMBER 2017</b>						
<b>281117-SPABM-001</b>	<b>Performance Briefing on Counter Terrorism:</b> Police Scotland to provide assurance to the Finance Committee that there is sufficient investment in terms of Counter Terrorism.	ACC Steve Johnson/ DCS Gerry McLean	<b>ONGOING</b>	<del>19-12-17</del> 27.02.18		<b>12.12.17:</b> The Organised Crime & Counter Terrorism Unit has just undergone a detailed review of current operational demand and considered this within the budget setting framework for financial year 18/19. While some cost pressures have been identified along with Capital bids to enhance our current capability, should these not be delivered within the coming financial year of 18/19 then this would not detract or diminish the level of capability or operational resilience available to a CT incident.  <b>31.01.18:</b> The UK CT Policing network is prioritising existing programmes across the network, following the National Security Capability Review (NSCR) for 18/19. In response to changing threat picture, the recent Operational Improvement Review

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						(OIR) work as well as recommendations from the Tier 1 Exercise (Border Reiver) we have reviewed and repositioned existing OCCTU resource in Scotland. We are confident there is sufficient resilience within the existing model and any recurring costs have been accounted for within the 18/19 budget. To be raised at the finance committee on 7 February 2018.  <b>Propose for closure</b>
<b>281117-SPABM-002</b>	<b>Performance Summary Report Q2:</b> Ensure that forensics statistics are separated out from SPA statistics within future reporting.	DCC Rose Fitzpatrick	<b>OPEN</b>	27-02-18		<b>09.02.18:</b> A further breakdown of SPA staff, detailing Forensic staff FTE numbers as requested, has been presented in the Q3 Performance Report.  <b>Propose for closure</b>
<b>281117-SPABM-003</b>	<b>Performance Summary Report Q2:</b> Return to the People Committee with a more detailed report on officer assaults and RIDDORS and the work being done through the Health and Safety and Wellbeing Groups.	DCC Iain Livingstone	<b>ONGOING</b>	<del>19-12-17</del> 27.02.18		<b>12.12.17:</b> Report being prepared for circulation and will be issued to the People Committee Members when received.  <b>30.01.18:</b> Report submitted and circulated and presented to People Committee members on 14.02.18.  <b>Propose for closure</b>
<b>281117-SPABM-004</b>	<b>Performance Summary Report Q2:</b> Return to the Board with a report about Missing Persons to allow members to gain a clearer understanding of resources required.	DCC Iain Livingstone	<b>OPEN</b>	27.02.18		<b>09.02.18:</b> Report circulated to Board Members 12 February 2018 to provide understanding of resources required.  <b>Propose for closure</b>



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<b>281117-SPABM-005</b>	<b>Performance Summary Report Q2:</b> Ensure that the impact of the new Stop & Search Code of Practice has had on knife and other crime is included within the 6 months review and report back to the SPA Board.	DCC Rose Fitzpatrick	<b>OPEN</b>	27.02.18		<p><b>18.12.17:</b> Findings from the Q1/2 17/18 SPA Assurance Report to be presented to the SPA Policing Committee in January 2018 will be incorporated within the Police Scotland Performance Report for the February Board. SPA's Jackie McKelvie has agreed it will not be possible, especially at this early stage, to draw any clear correlation or impact the Code has or is having on knife and or other crime. However, prevention activity to support the Police Scotland Violence Reduction strategy, including the recent Violence Reduction Conference and No Knives Better Lives Campaign, will provide evidence of ongoing work, to be reported through existing governance structures within Police Scotland and through the SPA Stop and Search Assurance Framework, jointly developed with the National Stop and Search Unit.</p> <p><b>09.01.18:</b> The agreed Assurance Framework provides the platform from which reports on stop and search are reported to the Policing Committee in the first instance and potentially to the full Board if required.</p> <p><b>Propose for closure</b></p>

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<b>281117-SPABM-006</b>	<b>Financial Performance Report Quarter 2 2017/18:</b> Review and consider, as a matter of urgency, how VR/VER can be built into financial projections for the year end.	James Gray	<b>ONGOING</b>	<del>19-12-17</del> 27.02.18		<p><b>05.12.2017:</b> With regards to the revenue budget we are forecasting that no further savings will be made in the current year, given that the 17/18 VR/VER scheme has not yet been launched.</p> <p>With regards to the reform budget we are considering how many packages will be agreed by 31/03/2018 and this will be reflected in the Quarter 3 forecast.</p> <p><b>08.01.18:</b> Greater detail is provided in the Q3 Financial Performance Report. This will be presented at the Board on 27/02/2018.</p> <p><b>Propose to close.</b></p>
<b>281117-SPABM-008</b>	<b>Forensic Service: Performance Report Quarter 2 2017/18:</b> Consider comparative data in terms of customer insight, trend analysis and benchmarking to assist members in their understanding of the report.	Tom Nelson	<b>OPEN</b>	27.02.18		<p><b>13.2.18:</b> Forensic Services has sent out a customer survey with PS and COPFS and have engaged with the new Director General of the Dublin laboratory to see if we can benchmark some of our data. It is likely that we will be able to report back on the survey in the Q4 Performance Report and thereafter on the benchmarking.</p> <p><b>Propose ongoing.</b></p>
<b>281117-SPABM-009</b>	<b>Progress on Digital, Data and ICT:</b> Provide a detailed report to the February 2018 Board Meeting on the development of the plan, strategies, costings and clear benefits of delivery.	David Page	<b>OPEN</b>	27.02.18		<p><b>06.02.17:</b> Work is on track to deliver an integrated vision, strategy and Plans (Digital, Data and ICT) in time for inclusion in the 2018/19 presentation of plans and briefing to the Board on 29 March 2018.</p> <p><b>Propose for closure.</b></p>

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<b>281117-SPABM-011</b>	<b>Serving a Changing Scotland:</b> Report back to both the People and Finance Committee on the progress of Corporate Services Transformation Plan as a matter of urgency.	David Page	<b>ONGOING</b>	<del>19.12.17</del> 27.02.18		<b>31.01.18:</b> Gordon Downie will provide a verbal update to the People Committee on 14 February 2018. An update will be provided to the March Finance Committee and then SPA Board in March. The Corporate Services Programme and Plan remains on track.  <b>Propose for closure.</b>
<b>281117-SPABM-012</b>	<b>Serving a Changing Scotland:</b> Ensure that recommendations from the Assurance Review are taken forward to address any risks associated to payroll and that this is reported through the appropriate forums.	Neil Dickson	<b>ONGOING</b>	<del>19.12.17</del> 27.02.18		<b>11.12.17:</b> A number of new project resources have been assigned to the Payroll project, and the plan is being updated to reflect the assurance review. Progress against this project will be updated through relevant forums within PS and SPA.  <b>24.01.18:</b> Initial assurance review complete and actions being progressed. Further assurance and support planned for coming weeks / months, but project moving back to green on rebaselined plan.  <b>Propose for closure.</b>
<b>MEETING HELD 31 OCTOBER 2017</b>						
<b>311017-SPABM-002</b>	<b>Corporate Services Transformation:</b> Return to the December Board Meeting with a more detailed update on Corporate Services transformation plan.	Tom McMahon/ David Page	<b>ONGOING</b>	<del>19.12.17</del> 27.02.18		<b>13.11.17:</b> Paper will be prepared and presented by Tom McMahon at December Board  <b>12.12.17:</b> Item no longer on agenda for December and will be placed on the workplan as a future item for early 2018.  <b>31.01.18:</b> Full report on plan for Corporate Support Services Transformation will be

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						provided to Authority meeting in March 2018. <b>Propose for closure.</b>
<b>311017-SPABM-003</b>	<b>Update on 2017/18 Change Programme:</b> A high level report on risk assumptions and dependencies to be included within the November update.	David Page	<b>ONGOING</b>	<del>28.11.17</del> 27.02.18		<b>08.11.2017:</b> This will be completed and included within the November report.  <b>15.11.17:</b> Police Scotland advised via email that Members required sight of critical and straightforward timeline of dependencies  <b>13.12.17:</b> Neil Dickson, Director of Change, will provide a summary report to Members before the next Board.  <b>30.01.18:</b> An update was provided at the workshop on 11 January 2018.  <b>Propose for closure.</b>
<b>MEETING HELD 28 SEPTEMBER 2017</b>						
<b>280917-SPABM-010</b>	<b>National Database Enquiry Unit Business Case:</b> Police Scotland to bring forward concrete proposals/options of what jobs could come to Inverness and elsewhere out with the central belt as part of the Corporate Services restructure/ implementation plan.	David Page	<b>OPEN</b>	29.3.18		<b>15.02.18:</b> This is being considered as part of the development of the corporate services transformation plan and will be reported to the Board in March 2018  <b>Propose ongoing</b>

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<b>280917-SPABM-014</b>	<b>Committee Chair Report – Policing:</b> Ensure that a project implementation audit is undertaken (via the C3 Governance & Assurance Group) following the Board's decision and report back to the Board on the outcome before the transition from Inverness takes place in January 2018.	George Graham/ ACC Hawkins	<b>ONGOING</b>	<del>19.12.17</del> 27.02.18		<p><b>13.10.17:</b> This action supersedes action 240817-SPABM-016 which will now be closed.</p> <p><b>04.12.17:</b> The Working Group Chair has discussed the timeline for the Inverness closure with C3 Colleagues including Ch. Supt Waddell and has concluded that there would be limited value in convening the GAAG until the end of January 2018. It has been agreed that a meeting around the third week of January would be much more beneficial, allowing detailed discussion on the imminent transition of service from Inverness and emerging thinking on post project analysis and reporting.</p> <p><b>06.02.17:</b> Following the Programme Board on 1 February the SRO was given the necessary internal and external assurances to proceed to the Operational Review Meeting on 5 February 2018 to seek a final decision to transition services on 6 February 2018. On the afternoon of 5 Feb 2018 the SRO, HMICS, Scottish Government, C3 Chief Superintendent and the programme SMT attended the SPA C3 GAAG and demonstrated the assurances in place to safely transition services from Inverness Service centre and ACR. All services were successfully transitioned to PSSC and North ACR on 6 February 2018.</p> <p><b>Propose for closure.</b></p>

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<b>MEETING HELD 22 JUNE 2017</b>						
<b>220617-SPABM-008</b>	<p><b>Draft 3 Year Transformation Implementation Plan Progress:</b></p> <p>Return to the Board with confirmation that:</p> <p>i) Police Scotland are on track with 3 year implementation plan starting on 1 October 2017, or 2.5 year implementation plan starting 1 October.</p> <p>ii) Financial stability will still be achieved by year 4.</p>	David Page	<b>ONGOING</b>	<del>24.08.17</del> <del>28.09.17</del> <del>31.10.17</del> <del>28.11.17</del> 27.02.18		<p><b>14.08.2017:</b> A verbal update to be provided to the SPA Board on the 24<sup>th</sup> August 2017.</p> <p><b>15.09.2017:</b> i) The 3 Year Implementation Plan will be discussed with members at a meeting scheduled for 19 September 2017.</p> <p>ii) PSOS remain focused on achieving Financial Stability by year four.</p> <p><b>13.10.17:</b> Work is ongoing to progress projects within Police Scotland, under a governance structure approved at the 27th Sept SLB. Projects are at different stages of scoping and as such updates on the 3 year plan will be provided in a phased way over the coming months. October Board will focus on Corporate Services &amp; Year 1 Deliverables. November will provide an update on ICT, year 1 and commercial services, and February will provide updates on year 1 deliverables, 3 year plan priorities, capacity &amp; capability planning, revised financial plans &amp; estates strategy. In March a 3 year rolling implementation and financial plan will be presented, update on year 1 actual deliverables, and year 2 planned deliverables, fleet strategy and ICT.</p> <p><b>08.11.17:</b> Ongoing as per above update.</p>

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						<p><b>12.12.17:</b> Matter will be addressed with agenda Item 7.1</p> <p><b>02.02.18:</b> This will be covered during the March Board item to include 3 year financial plan, 10 year financial strategy and revised 2026 Implementation Plan.</p> <p><b>Propose for closure.</b></p>
<b>220617-SPABM-013</b>	<p><b>SPA Corporate Governance Framework – Six Months’ Review</b></p> <p><b>Terms of Reference:</b> Have further discussions with HMICS and Audit Scotland about what ‘good governance’ looks like and come back to the Board to allow a fuller discussion about the timing of the review.</p>	David Hume	<b>ONGOING</b>	<p><del>28.09.17</del></p> <p><del>28.11.17</del></p> <p>27.02.18</p>		<p><b>07.08.17:</b> Comments on the Good Governance Framework have been received from CIPFA SOLACE and discussions have taken place with Audit Scotland and Scottish Government. A draft workbook has piloted with 2 board members and a fuller update will be provided at the September SPA Board Meeting.</p> <p><b>11.09.17:</b> Detailed interviews are underway with SPA Board Members and Officers. A further update will be provided to the November SPA Board Meeting.</p> <p><b>15.11.17:</b> David Hume will be providing Kenneth Hogg with an update on Good Governance work. A Board Workshop discussion on the improvement actions will be arranged and a report will be provided to the SPA Board Meeting on the 19<sup>th</sup> December 2017.</p> <p><b>13.2.18:</b> This will be taken forward in the context of the wider Board development work now underway. The first workshop</p>

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						took place on 6 February 2018.  <b>Propose for closure</b>
<b>MEETING HELD 25 MAY 2017</b>						
<b>250517-SPABM-010</b>	<b>SPA Corporate Performance Report:</b> Produce a Balance Scorecard to allow members to see at glance progress against objectives.	<del>John Foley</del> Stephen Jones	<b>ONGOING</b>	<del>28.11.17</del> 27.02.18		<p><b>07.06.17:</b> SPA's Corporate Performance Framework will be developed to align with SPA's Business Plan from 2018/19. A conventional Balanced Scorecard approach will be explored to test its suitability as a tool for reporting on the outcomes and objectives set out in the Business Plan, as will other dashboard reporting formats. Progress update will be reported to the Board within the SPA Corporate Performance report.</p> <p><b>15.11.17:</b> The SPA Strategy Team has produced, for Q3 and Q4 of 2017/18, a plan of key business deliverables for SPA Corporate, structured around the existing functional business areas within SPA. Performance reporting on Q3 will be reported to the board in February 2018. Consideration is being given by the Performance Team to using a balanced scorecard format for reporting performance, both for Q3 and Q4 of 2017/18, as well as the for the SPA's next Business Plan from 2018/19 onwards.</p> <p><b>12.2.18:</b> The SPA Business Plan for 2018-19 is being developed. As part of this, consideration will be given to how best to</p>



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						provide Members with 'at a glance' progress updates. The Business Plan will be brought before the Board for approval in March.  <b>Propose for closure</b>
<b>MEETING HELD 22 MARCH 2017</b>						
<b>220317-SPABM-009</b>	<b>Estates Re-Modelling Proposal within Peterhead:</b> Revisit proposal with Aberdeenshire Council to agree 5-7 years break clause; Council as landlord and Police Scotland tenant; accept change to NPV up to 20%. Ensure John Foley is sighted and agrees to revised proposal. If revised terms cannot be agreed, then proposal should return to the Board.	David Page/ ACC Andy Cowie	<b>ONGOING</b>	25.05.17 <del>24.8.17</del> <del>28.09.17</del> <del>31.10.17</del> <del>28.11.17</del> 27.02.18		<b>08.05.17:</b> Negotiations are on-going with Aberdeenshire Council where we seek terms similar to that of Haddington. This currently sits with PSOS Legal Team and the Board will be updated at the conclusion of these discussions.  <b>12.06.17:</b> Engagement/ Negotiations still ongoing with Aberdeenshire Council. Board will be updated in due course.  <b>13.09.2017:</b> Discussions continue with Aberdeenshire Council, PSOS and Scottish Futures Trust to identify an acceptable solution to all parties.  <b>08.11.2017:</b> Discussions continue with Aberdeenshire Council, PSOS and Scottish Futures Trust to identify an acceptable solution to all parties. Currently, Aberdeenshire Council and Scottish Futures Trust are developing layout proposals and estimated development costs. Future work includes the preparation of a report for submission to the SPA board in early 2018.

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						<b>17.01.18:</b> A report to be taken to the SPA Board via the Finance Committee in the near future.  <b>Propose ongoing.</b>
<b>MEETING HELD 24 FEBRUARY 2017</b>						
<b>240217-SPABM-005</b>	<b>Police Scotland Performance Report:</b> Reference pg22/23, consider a more in-depth discussion around public confidence at a future SPA Board Meeting.	DCC Fitzpatrick	<b>ONGOING</b>	24.08.17 28.09.17 28.11.17 27.02.18		<b>03.03.17:</b> The presentation around public confidence is work that ACC Cowie leads on. A more in depth discussion will take place at the May Board meeting in the context of developing the new Performance Framework.  <b>08.05.17:</b> Work is currently ongoing in relation to public confidence and is anticipated that a paper will come before the August board.  <b>07.08.17:</b> The Chair asked for consideration of this item to be postponed due to other priorities for the August Board Agenda.  <b>14.09.2017:</b> This matter will be addressed at the Policing Committee in October and then presented to the November Public Board.  <b>13.10.17:</b> Paper submitted for Policing Committee on 24/10/17  <b>07.11.17:</b> Public Confidence input moved provisionally to December Board

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
						<p><b>13.12.17:</b> This has been added to the workplan for future rescheduling.</p> <p><b>02.02.18:</b> The Police Scotland Public Confidence Steering Group meets on 15 March 2018. This will advance discussions and actions from previous group meetings.</p> <p><b>19.02.18:</b> This has been overtaken by progress / development of the performance framework.</p> <p><b>Propose for closure.</b></p>