

Forensic Services Committee Rolling Workplan

MONTH		2nd Feb. 2022 (Q3)	Mar. 2022	25th Apr. 2022 (Q4)	May. 2022	Jun. 2022	Jul. 2022	8th Aug 2022 (Q1)	Sept. 2022	24th Oct 2022 (Q2)	Nov. 2022	14 th Dec. 2022	Jan. 2023
Standing Items	Minute of Previous Meeting												
	Action Log	✓		✓				✓		✓		✓	
	Committee Workplan												
Quarterly Reports	Director's Report	✓		✓				✓		✓		✓	
	FS Quarterly Performance Report	✓		✓				✓		✓		✓	
	HMICS Update	✓		✓				✓					
	FS Change Programme Update	✓		✓				✓		✓			
	Budget	✓		✓				✓		✓			
	Forensic Services Committee Budget & Capital Investment Report											✓	
	Operational Risk Register	✓		✓				✓		✓			
Bi-Annual Reports	Strategic Risk Register			✓						✓			
Annual Reports	Annual Assurance Report			✓									
	Committee Effectiveness												
Emerging Items of Business	FS Core Operating System IBC/FBC									✓			
	Demonstrating Value - Progress											✓	
	Drug Driving Future Model Update			✓				✓		✓			
	MoU - Final Draft and Review			✓				✓				✓	
	Post Mortem Toxicology Transfer Update			✓				✓		✓			
	Strategic Workforce Planning			✓				✓				✓	
	Digital Forensics - Next Steps and timeline for progression									✓			
	Management response to Internal Audit Case Management Audit			✓									
	Forensic Science Regulator Code of Practice - Scotland									✓			
	Performance Framework Development							✓				✓	
	Biometrics landscape and governance update							✓					
	Refreshed 2 year Business Plan							✓					
	Evaluation of Committee Effectiveness			✓									
	Report - Spiking (April 2022 Action - Future date TBC)							✓		✓			
	CHS Erroneous Weeding and Implications							✓					
	Oversight Group (FTOG) Reports									✓		✓	

