



SCOTTISH POLICE
AUTHORITY
ÙGH DARRAS POILIS NA H-ALBA

2 Clyde Gateway
French Street
Glasgow
G40 4EH

LETTER SENT BY EMAIL ONLY

12 June 2025

FOI Ref 2025/26-029

Request

Your request for information dated 11 June 2025 is copied below.

I am submitting a Freedom of Information request in relation to your organisation's contract register, procurement strategy, and key contact information.

1. Contract Register

Please provide a **complete and current extract** of your organisation's **contract register** or equivalent database. We are not asking you to compile new information or manually populate missing fields – we simply request the register in its **existing form**, preferably in **Excel or CSV format**.

Where available, we are particularly interested in the following fields (though this is not a strict requirement):

- Contract Title
- Supplier Name
- Estimated Spend (Total or Annual)
- Contract Duration and Total Period (including extensions)
- Contract Start and Expiry Dates
- Review Date
- Contract Description
- Contract Owner (Name, Job Title, Contact Details if available)
- Contract Notes

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- Managing Department
- Award Date
- Participating Organisations
- Procurement Category
- Framework or Tender References
- Central Purchasing Body
- Classification Codes (CPV, Pro-Class, etc.)

Please don't spend time populating these fields if they aren't readily available – we welcome receiving the raw register as it exists in your system.

2. Total Number of Active Contracts

Please confirm the total number of contracts currently listed as active.

3. Procurement Strategy (2025/2026)

Please provide your organisation's Procurement Strategy for 2025/2026.

- If this is part of a multi-year strategy (e.g., 2024–2028), please provide the most recent version covering 2025/2026 or indicate when this will be available.
- If any parts are redacted, please identify the redacted sections and the reason.

4. Contact Information

If possible, please provide the name, job title, phone number, and email address for the following roles:

- Responsible officer for API access or data sharing (if applicable)
- Individual managing the contract register
- Finance Director
- Head/Director of Procurement or Purchasing
- Head/Director of ICT
- Head of Estates and Facilities

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- Relevant Committee Member, Councillor, or Board Member for Procurement/Finance

If direct contact details are restricted due to GDPR, please indicate the best department or method of contact.

Response

The Scottish Police Authority has considered your request under the Freedom of Information (Scotland) Act (FOISA).

In terms of the majority of your request, the Authority does not hold the information requested.¹

The information you requested is not held by the Authority, but may be held by Police Scotland. This is because Police Scotland provides certain services to the Authority, in line with legislation. The services provided by Police Scotland include, for example, contract management, human resources and IT. Where services like this are provided to the Authority, information may be held by Police Scotland rather than the Authority.

Information may be available by contacting Police Scotland at foi@scotland.police.uk and you may also wish to refer to [Police Scotland's Disclosure Log](#).

To assist, we can advise there is a publicly accessible contract register on [Public Contracts Scotland](#). This provides all the contract information for any regulated contracts over £50,000 for goods/service contracts and over £2m for works contracts.

The current Procurement Strategy and annual reporting is available on Police Scotland's website via the following link – [Procurement Annual Reports and Strategies - Police Scotland](#)

You will also find guidance and contact information for the Procurement team on Police Scotland's website – [Procurement - Police Scotland](#)

In terms of the last point in part four of your request, regarding Board Members for Procurement/Finance, the information requested can reasonably be obtained.²

The Authority's Resources Committee has oversight of all significant financial and budgetary resourcing matters affecting the Authority, Police

¹ This represents a notice in terms of Section 17 of the Freedom of Information (Scotland) Act 2002 - Information not held.

² This represents a notice in terms of Section 25 of the Freedom of Information (Scotland) Act 2002 - where information is already available, there is no need to provide an alternative right of access to it through FOISA.

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Scotland and Forensic Services. Information about the Resources Committee, including membership and how to contact us, is available on the Authority's website. To assist, a link is provided - [Resources Committee | Scottish Police Authority](#)

Right to Review

If you are dissatisfied with the outcome of your request you can ask for a review within 40 working days. You must specify the reason for your dissatisfaction and submit your request by email to foi@spa.police.uk or by letter to Scottish Police Authority, 1 Pacific Quay, Glasgow, G51 1DZ.

If you remain dissatisfied after review, you can appeal to the Scottish Information Commissioner within six months. You can apply [online](#), by email to enquiries@foi.scot or by letter to Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Should you wish to appeal against the Commissioner's decision, you can appeal to the Court of Session, only if you think the law has not been applied correctly.

This response will be posted to our [Disclosure Log](#) after seven days.

Yours faithfully

Scottish Police Authority

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