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## SPA People Committee Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
COMMITTEE MEETING 30 NOVEMBER 2022						
PEOPLE-20221130-001	<b>Sickness Absence Reporting:</b> Future reporting to the committee to include details of the steps that are being taken to drive absence levels down and tracking of whether the interventions and initiatives are having the desired impact.	Tom McMahon, Director of Strategy and Analysis, PS	Open	28 February 2023		21/02: No updated provided in advance, verbal update to be provided at meeting.
PEOPLE-20221130-002	<b>Ill Health Retirement:</b> Future report to committee which will include modelling for when it is anticipated the turnaround time of IHR cases are anticipated to be at the optimal time.	Jackie Kydd, Workforce Governance Lead, SPA	Open	28 February 2023		Information will be included in paper at item 3.2. <b>PROPOSE FOR CLOSURE</b>

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PEOPLE-20221130-003	<b>Wellbeing Initiatives:</b> Measurement of effectiveness of wellbeing initiatives to be added to Committee Work Plan so that a discussion can take place at a future committee on how this can be done.	Governance Support Officer	Open	28 February 2023		<b>12/12:</b> Added to workplan and SPA/PS will now work together to deliver a proposed way forward for this future committee reporting.  <b>PROPOSE FOR CLOSURE</b>
PEOPLE-20221130-004	<b>Wellbeing – Officer Overtime:</b> Further analysis to be provided to the People Committee which will provide information in respect of officer wellbeing and the impacts of high levels of officer overtime being carried out. Details of any divisional trends to be provided.	Tom McMahon, Director of Strategy and Analysis, PS	Open	28 February 2023		21/02: No updated provided in advance, verbal update to be provided at meeting.
PEOPLE-20221130-005	<b>Your Voice Matters:</b> Next update to Committee to include indicative timelines for each element of the implementation plan.	Kirsty Garrick, Head of People Engagement Partnering	Open	31 May 2023		<b>ACTION NOT DUE</b>

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COMMITTEE MEETING 01 JUNE 2022						
PEOPLE-20220601-001	<b>Re-Rostered Rest Days (RRRD):</b> Report to be provided for the next People Committee which details the planned approach to reduce high levels of RRRD and to ensure levels are returned to acceptable levels.	DCO Page, Deputy Chief Officer	On Going	<del>31 August 2022</del> 30 November 2022  28 February 2023		<b>19/08:</b> DCO Page has established a SLWG which has oversight over a number of different P&D sub work streams including officer numbers, SWP and RRRDs. The SLWG has met several times and meeting with sub work teams leads are in-flight.  21/02: No updated provided in advance, verbal update to be provided at meeting.