



## Forensic Services Committee

### Public Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 14 DECEMBER 2022						
20221214- FSC – 001	<b>Digital Forensics Next Steps, Accreditation and Timeline for Progression:</b> Ensure that there is a read across to how this area of work fits within the whole regulatory landscape.	Chief Superintendent Conrad Trickett	OPEN	8-5-23		<b>20/01/2023</b> – Policing in a Digital World Programme (PDWP) are currently carrying on activity in support of Digital Forensics (DF) Re-Design which is a project aligned to a DF service that all of policing relies upon and is vital to reducing harm and protecting the public. It is acknowledged that there is a requirement to review and rebuild the service to meet current and future demands. The key objective will be to design and develop a future focussed operating model for DF where the scope of the project will incorporate people, processes, technology and estates. Achieving ISO 17025 accreditation for digital forensics was outlined in the Police Scotland Cyber Strategy as key activity for the PDWP. The project will enhance Police Scotland’s existing digital forensic capability and obtain formal, internationally recognised accreditation for the digital forensic service. Work on this has

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						<p>commenced with the Digital Forensic Hub at Muggiemoss, Aberdeen, to be completed within the 2023/24 financial year.</p> <p>PDWP Lead, CS Trickett will also align activity in this regard with participation in the NPCC Digital Forensic Portfolio to ensure Police Scotland's strategy is underpinned by standards, accreditation, Ethical and Legal governance consistent with the UK approach. In addition PDWP will keep oversight of developments associated to the Forensic Science Regulator and the regime of scientific quality standards and good practice that are set to encompass all forensic science services In England and Wales.</p> <p><b>Action not yet due</b></p>
MEETING HELD 24 OCTOBER 2022						
<b>20222410-FSC - 002</b>	<b>Performance Report:</b> Ensure the data in relation to lab capacity and demand is made richer by mapping people into that in order to provide an indication of resources per unit and the cost to serve into each area.	Fiona Douglas	<b>OPEN</b>	8-5-23		<p><b>06/12/22</b> - This work will be completed in line with the performance framework development with an aim to refresh performance reporting in line with this from April 23.</p> <p><b>Propose ongoing</b></p>
<b>20222410-FSC - 003</b>	<b>Performance Report:</b> Ensure that future reports provide more trend data in relation to scene	Fiona Douglas	<b>OPEN</b>	1-2-23		<p><b>06/12/22</b> - Update to scene examination data will be included in the Q3</p>

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	examination. In addition provide members with the prioritisation process that sits around crime scenes.					performance report which will be presented in the February Committee Meeting.  <b>23/1/23</b> – Included in the performance report  <b>Propose to close</b>
<b>20222410-FSC – 005</b>	<b>Regulator Code of Practice – Scotland:</b> Provide the committee with a briefing that brings together the activity and legislation.	Fiona Douglas	<b>OPEN</b>	1-5-23		<b>06/12/22</b> – A paper will be provided to the February 23 Committee Meeting  <b>23/1/23</b> – Paper included on agenda  <b>Propose to close</b>
<b>MEETING HELD 8 AUGUST 2022</b>						
<b>20220808-FSC – 003</b>	<b>Biometrics Landscape and Governance Update:</b> Report the expected timeframes for delivery of	Fiona Douglas	<b>OPEN</b>	8-5-23		<b>23/1/23</b> – no further update at this time  <b>06/12/22</b> – no further update at this time  <b>14.10.22:</b> Forensic Services is working closely with the Home Office to allow the required changes that enable Scottish records to be weeded by FS staff. The timescale for completion of this is not agreed at this time due to complexities with the changes required on PNC.  <b>Action not yet due</b>
<b>MEETING HELD 25 APRIL 2022</b>						
<b>20222504 – FSC – 003</b>	<b>Forensic Services Performance Report – Q4:</b>	Fiona Douglas		Aug-2022		<b>06/12/22</b> – no further update at this time

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	Explore opportunities to use benchmarking within the Performance Framework in order to provide the committee with a comparison with other similar forensic science organisations.		<b>ONGOING</b>	<del>1-2-23</del> 8-5-23		<b>14.10.22:</b> Discussions are ongoing with the Met Police to provide some benchmarking information particularly in relation the scene examination provision  <b>02.08.22:</b> Benchmarking will be incorporated into the development of the performance framework which will be undertaken this financial year. <b>Propose ongoing</b>