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AUTHORITY
ÙGH DARRAS POILIS NA H-ALBA

Forensic Services Committee Public Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 30 OCTOBER 2023						
20231030-FSC - 001	Performance Report: Note within future reports those on short term sickness and how many convert into long term sickness. This will give members an indication of any trends.	Vicki Morton	OPEN	5-2-24		24.01.24: Engagement with Police Scotland People and Development has determined this trend data is not currently available. Both short term and long term absence data is reported within the performance report and trending can be undertaken in relation to both areas of absence. Propose to close.
20231030-FSC - 002	Drug Driving: Provide the Section 5A and Section 4 data for October 2023 to members.	Alastair Patience	OPEN	5-2-24		09.11.23: Information circulated to members via email on 11 th Nov 2023. Propose to close.
20231030-FSC - 003	HMICS Assurance Review of Forensic Toxicology Provision – Improvement Plan: Provide more detail in the performance report about expectation levels of service delivery in this space, along with	Fiona Douglas	OPEN	5-2-24		29:1:23: Information related to the Toxicology improvement plan is included in the Drug Driving paper submitted. Propose to close.

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	what can be delivered through outsourcing.					
MEETING HELD 4 MAY 2023						
20230405-FSC - 002	Directors Report: Ensure that the committee have sight of the Post Implementation Review of the Scenes Tasking Unit including benefits realised and lessons learned.	Fiona Douglas	ONGOING	10-08-23 5-2-24		<p>31.7.23: Once the post implementation review has been concluded (by end October) this will be reported back to FS Committee – propose amending date to the February 24 meeting.</p> <p>29:01:23: Police Scotland Portfolio Assurance are currently undertaking the post implementation review and the report will be available in February however not in time for submission to this committee meeting.</p> <p>Propose ongoing.</p>
20230405-FSC - 005	Forensic Services Strategic Workforce Plan: Ensure that SMT are fully engaged with SPA Workforce Governance Colleagues on this piece of work.	Fiona Douglas	ONGOING	10-08-23 5-2-24		<p>4.10.23- work ongoing.</p> <p>31.7.23: Governance around the development of the next version of the SWFP will be confirmed following the Demand forecasting SLWG which report into FPIG – this work is about to start with a six-month target date. Once the demand forecast has been completed this will provide the information required for the SWFP.</p>

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						<p>10.08.23: Asked that the action remains ongoing</p> <p>29.1.24: Demand SLWG Terms of Reference have been circulated to PSOS and COPFS and will be reviewed in the next FPIG meeting, unfortunately the meeting on 22/1/24 had to be rescheduled by the chair</p> <p>Propose Ongoing.</p>