



LETTER SENT BY E-MAIL ONLY

15 March 2024

2023-24-103

Freedom of Information (Scotland) Act 2002

Request

Please find below our response to your correspondence dated 23 February 2024, in which you made the following request under the Freedom of Information (Scotland) Act 2002.

I am looking for information about how many times have the Scottish Policing Authority requested Police Scotland altered, reviewed and changed their records policy - all the consultations and decision-making process for the changes?

What were the reasons for alterations or changes? Who was involved in the approval and oversight of all this?

Subsequently you replied to our email on 26th February to clarify that you were referring to "Records management policy" also known as record retention. Looking from 2018 until now.

Response

Your request for information has been considered and the Scottish Police Authority is able to provide the following.

The Scottish Police Authority does not hold the information requested.¹

The Scottish Police Authority provides governance and oversight of policing in Scotland and does not hold information on operational matters.

The central policy register is managed and maintained by Police Scotland

¹ This represents a notice in terms of Section 17 of the Freedom of Information (Scotland) Act 2002 - Information not held.

Information may be available by contacting Police Scotland at foi@scotland.police.uk

You may also wish to refer to [Police Scotland's Disclosure Log](#).

Right to Review

If you are dissatisfied with the outcome, you can ask us to review our response. If you want us to carry out a review, please let us know within 40 working days. You must specify the reason for your dissatisfaction and submit your request to foi@spa.police.uk or by letter to Scottish Police Authority, 1 Pacific Quay, Glasgow, G51 1DZ.

If you remain dissatisfied after review, you can appeal to the Scottish Information Commissioner within six months. You can apply [online](#), by email to enquiries@itspublicknowledge.info or by letter to Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife, KY16 9DS.

Should you wish to appeal against the Commissioner's decision, you can appeal to the Court of Session, only if you think the law has not been applied correctly.

This response will be posted to our [Disclosure Log](#) after seven days.

Yours faithfully

SPA Corporate Management

