



## Forensic Services Committee Public Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 24 OCTOBER 2022						
20222410- FSC – 001	<p><b>Digital Forensics Next Steps and Timeline for Progression:</b> Ensure that the future reports provide the following:</p> <ul style="list-style-type: none"> <li>• A clear understanding of timeline in relation to accreditation.</li> <li>• A clear rationale for reprioritisation in the face of demand.</li> <li>• Bring together a clear understanding of the large regulatory landscape</li> </ul>	ACC Bex Smith	OPEN	14 Dec 2022		<p><b>01.12.2022</b> - Paper submitted at Item 5 which addresses the three bullet points within the action.</p> <p><b>Propose to Close</b></p>
20222410- FSC – 002	<p><b>Performance Report:</b> Ensure the data in relation to lab capacity and demand is made richer by mapping people into that in order to provide an indication of resources per unit and the cost to serve into each area.</p>	Fiona Douglas	OPEN	April 23		<p><b>06/12/22</b> – This work will be completed in line with the performance framework development with an aim to refresh performance reporting in line with this from April 23.</p> <p><b>Propose ongoing</b></p>

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<b>20222410-FSC - 003</b>	<b>Performance Report:</b> Ensure that future reports provide more trend data in relation to scene examination. In addition provide members with the prioritisation process that sits around crime scenes.	Fiona Douglas	<b>OPEN</b>	Feb 23		<b>06/12/22</b> – Update to scene examination data will be included in the Q3 performance report which will be presented in the February Committee Meeting.  <b>Propose ongoing</b>
<b>20222410-FSC - 004</b>	<b>Change Programme Update:</b> Ensure that risk is given some consideration when doing any prioritisation, not in isolation, but as part of the whole financial and operating position.	Joanne Tierney	<b>OPEN</b>	TBC		<b>06/12/22</b> – Risk is considered as part of the prioritisation and planning of any activity. This this will be demonstrated through the impact analysis that will be undertaken based on the potential flat cash budget settlement for 23/24.  <b>Propose to close</b>
<b>20222410-FSC - 005</b>	<b>Regulator Code of Practice – Scotland:</b> Provide the committee with a briefing that brings together the activity and legislation.	Fiona Douglas	<b>OPEN</b>	Feb 23		06/12/22 – A paper will be provided to the February 23 Committee Meeting  <b>Propose ongoing</b>
<b>MEETING HELD 8 AUGUST 2022</b>						
<b>20220808-FSC - 003</b>	<b>Biometrics Landscape and Governance Update:</b> Report the expected timeframes for delivery of	Fiona Douglas	<b>OPEN</b>	Feb 2022		<b>06/12/22</b> – no further update at this time  <b>14.10.22:</b> Forensic Services is working closely with the Home Office to allow the required changes that enable Scottish records to be weeded by FS staff. The

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						timescale for completion of this is not agreed at this time due to complexities with the changes required on PNC.  <b>Propose ongoing</b>
MEETING HELD 25 APRIL 2022						
<b>20222504 – FSC – 003</b>	<b>Forensic Services Performance Report – Q4:</b> Explore opportunities to use benchmarking within the Performance Framework in order to provide the committee with a comparison with other similar forensic science organisations.	Fiona Douglas	<b>OPEN</b>	Aug 2022		<b>06/12/22</b> – no further update at this time  <b>14.10.22:</b> Discussions are ongoing with the Met Police to provide some benchmarking information particularly in relation the scene examination provision  <b>02.08.22:</b> Benchmarking will be incorporated into the development of the performance framework which will be undertaken this financial year.  <b>Propose ongoing</b>