

SPA Board Meeting
Rolling Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 31 MAY 2018						
310518-SPABM-001	Draft Minute 2 May 2018: The following words to be added to the end of Section 16.1: "...and asked that Police Scotland gives consideration to building a technical design authority."	Clare McFadyen	OPEN	28.06.18		19.6.18: The Minute has been amended per the Board's request. Propose for Closure
310518-SPABM-002	Interim Chief Constable's Report: DCC Iain Livingstone to determine the best forum for the Board to consider fuller feedback from the lessons learned in relation to Exercise Border Riever, including the budget implications.	DCC Iain Livingston Interim Chief Constable	OPEN	30.08.18		14.06.18: It is proposed that a more strategic discussion around Counter Terrorism and CT preparedness is planned into the Board schedule of business. The date for this will be discussed and agreed with the SPA Chair and added to the Board workplan. Propose for Closure
310518-SPABM-003	Police Scotland 5 Year Review: DCC I Livingstone to report to a future meeting of the Board expanding on the information provided and with a focus on the next stages of transformation.	DCC Iain Livingston Interim Chief Constable	OPEN	30.08.18		14.06.18: It is proposed that this item of business returns to the Board on 30 August 2018. Propose Ongoing

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310518-SPABM-004	2026 - Serving a Changing Scotland: Consideration to be given to determine how the Board can best monitor the progress being made in relation to the Digital Data and ICT Strategy to ensure that the 'direction of travel' agreed on 31.5.18 remains on track.	Kenneth Hogg/David Page	OPEN	28.6.18		14.06.18: Monitoring of the progress being made in relation to the Digital Data and ICT Strategy will be undertaken by the Transformation Working Group (and subsequently the Strategy Resources and Performance Committee) with support from SPA Executive. Propose for Closure
310518-SPABM-005	Improving SPA Corporate Governance Arrangements: Next Phase: K Hogg to provide assurance to Board Members about how their concerns in relation to the practical "next steps" being taken to strengthen the SPA's Corporate Governance arrangements will be addressed, including engagement with stakeholders and a review of actions and workplans from Committees being stood down.	Kenneth Hogg	OPEN	28.06.18		14.06.18: The SPA Interim Chief Officer report to the Board on 28.6.18 will include an explanation of the work being undertaken by the SPA Executive to provide the necessary assurance to Members. Propose for Closure
310518-SPABM-006	BTP Integration Project Update: The June BTP Integration Paper to include a detailed background on the process so far and diagrams outlining the workstreams and structures of this project.	Tom McMahon	OPEN	28.06.18		21.06.18: This information is contained in Appendix A of item 7 of the agenda. Propose for Closure

MEETING HELD 2 MAY 2018						
020518- SPABM-001	<p>Interim Chief Constable's Report: To provide briefing to Board Members on:</p> <ul style="list-style-type: none"> i. evaluation of "not my friend" ii. annual/biannual report on the disbursement of monies confiscated as a result of the Proceeds of Crime Act iii. roll out of Specially Trained (Taser) officers iv. the impact of Stop and Search and knife crime, including recent experiences elsewhere in the UK 	DCC Designate Iain Livingston	ONGOING	31.05.18		<p>10.05.18:</p> <ul style="list-style-type: none"> i. The "not my friend" evaluation has been included in the Interim Chief Constable's report. ii. An action to discharge the matter relating to the Proceeds of Crime Act funds is being progressed. iii. Specialist Trained Officers Project continues to progress well with the first officers expected to be returned to local communities in early June. iv. Knife Crime/Stop and Search information will be provided in the Interim Chief Constable's Report presented at the SPA Board on 31 May 2018. <p>08.06.18: An update relating to POCA was issued to all Board Members by email correspondence on 8 June 2018.</p> <p>18.6.18: A review of stop and search/knife crime information will be completed in conjunction with the completion of Independent Advisory Group review which is due to be presented to SPA in the future following the Advisory Group's 12 months' review.</p> <p>Propose for Closure.</p>

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020518-SPABM-002	BTP Integration Project: PS & SPA to meet to discuss SPA responsibilities within the legislation and the level of SPA oversight required in relation to the BTP Integration Project and to come back to the Board on this matter.	Tom McMahon/ Kenneth Hogg		28.6.18		<p>14.05.18: Work is ongoing to arrange a meeting between SPA and PS regarding the BTP Integration Project.</p> <p>11.06.18: Reports being submitted to the Board by the Interim Chief Officer and PS Director of Business Integration on 28 June 2018.</p> <p>Propose for Closure</p>
MEETING HELD 27 FEBRUARY 2018						
270218-SPABM-003	DCC Designate Report: To commission a report that describes the overall growth and development across the organisation since Police Scotland came into being on 1 April 2013.	DCC Designate Iain Livingston	ONGOING	31.05.18 30.08.18		<p>14.03.18: Work is ongoing to provide the board with the progress report requested with the view to report this to the SPA board in the near future.</p> <p>16.04.18: Work remains ongoing and a report will be compiled in conjunction with the call for written evidence from the Justice Committee on Police and Fire Reform Act 2012. This report will be presented to the Board on 31 May 2018.</p> <p>10.05.18: This report will be presented to the Board on 31 May 2018.</p> <p>Subsumed within Action 310518-SPABM-003</p> <p>Propose for Closure</p>

MEETING HELD 28 SEPTEMBER 2017

<p>280917-SPABM-010</p>	<p>National Database Enquiry Unit Business Case: Police Scotland to bring forward concrete proposals/options of what jobs could come to Inverness and elsewhere out with the central belt as part of the Corporate Services restructure/ implementation plan.</p>	<p>David Page</p>	<p>ONGOING</p>	<p>29.3.18 24.10.18</p>	<p>15.02.18: This is being considered as part of the development of the corporate services transformation plan and will be reported to the Board in March 2018</p> <p>07.03.18: There is continuing development of around the Corporate Services restructure. There remains a commitment to geographical diversity of employment.</p> <p>16.04.18: The Full Business Case for the new Target Operating Model for Corporate Support Services (which is in development for submission to SPA in Autumn 2018) will include a detailed location analysis, options appraisal and recommendation. This will clarify likely future role locations.</p> <p>14.05.18: Members were provided with an update at 2nd May Board meeting in relation to the current location model for Corporate Services and a set of criteria and requirements for the TOM with initial analysis on the future model. The Full Business Case contains the location analysis and recommendations which will be presented in Q3 2018.</p> <p>14.6.18: Further action about the detail about the Corporate Services TOM will be progressed through the Transformation Working Group in the first instance.</p> <p>Propose for Closure</p>
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