

**SCOTTISH POLICE  
AUTHORITY**

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| <b>Meeting</b>                   | <b>Public SPA Board Meeting</b>     |
| <b>Date and Time</b>             | <b>22 June 2017</b>                 |
| <b>Location</b>                  | <b>Carlton Hotel, Edinburgh</b>     |
| <b>Title of Paper</b>            | <b>SPA Chief Executive's Report</b> |
| <b>Item Number</b>               | <b>11</b>                           |
| <b>Presented By</b>              | <b>John Foley</b>                   |
| <b>Recommendation to Members</b> | <b>For Noting</b>                   |
| <b>Appendix Attached</b>         | <b>No</b>                           |

**PURPOSE**

Members are aware that the next quarterly SPA corporate performance report will be presented by the CEO to the Authority in August. The Chief Executive's report for June is, therefore, intended to provide Members with a summary of the key business activities only since the last Board Meeting.

## 1. CORPORATE BUSINESS ACTIVITIES

### Strategy and Performance

#### SPA Business Plan

SPA officers had an away day on Thursday 4 May 2017 to consider the direction and development of the SPA Business Plan. The officers also had a summary presentation on the P2026 strategy, the need for change and the approach being taken and included the wider influences that will impact on the SPA and inform the Business Plan development. The discussion took in the work done to date on the SPA's equality outcomes and how we factor this into the plan both from a delivery and an assurance perspective. A follow up session is now planned for the Thursday 15 June 2017 for officers to review the information collection from across the business functions of SPA which will form the basis of the plan and to consider any gaps in the overall picture. In addition we will consider the resource implications of the draft plan. It is envisaged that the Business Plan will come to SPA Board Members in August 2017.

#### Annual Review of Policing 2016/17

The Annual Review of Policing was agreed by the Board on 7 June 2017 and will be laid before Parliament on 19 June 2017.

#### Corporate Governance

Following the recent decision of the Board to not hold all Committee Meetings in private, work is underway to revise the SPA's Corporate Governance Framework.

#### British Transport Police

The legislative process continues to progress with Stage 2 of the Railway Policing (Scotland) Bill passed by Scottish Parliament and Stage 3 scheduled for the Tuesday 27 June 2017. The final legislative step is Royal Assent expected in July 2017, subject to passing of Stage 3.

The CEO continues engagement with the BTPA, Transport Scotland and the Railway Operators. Further mutually suitable dates are being sought to include the Authority Chairs. Regular meetings involving the Police Scotland Deputy Chief Officer will be arranged.

SPA Staff continue to work closely with colleagues in Police Scotland, Transport Scotland, BTPA and Scottish Government to ensure that the

milestones supporting successful integration, subject to legislation, are on target.

The workstreams which are governed by the BTP Joint Programme Board continue to gather pace. The Joint Programme Board met in March and May with the next meeting scheduled for July 2017.

An update on BTP Operational integration was presented to the Policing Committee on the Thursday 11 May 2017. Regular updates will continue to be provided to the SPA Committees, reflecting their respective roles, and the SPA Board.

#### Emergency Services Mobile Communications Programme (ESMCP)

There was no meeting of the ESMCP Programme Board in May due to purdah. The next meeting will take place on Wednesday 21 June 2017.

#### Justice Board

Justice Board meetings have taken place in March, May and June 2017. The May meeting was held jointly with the Youth Justice Board.

### **Communications and Relationships**

#### Communications and Engagement

The function has dealt with an increase in demand for communications and briefing support for Chair, CEO and members in both Parliamentary and media activity as a result of increased public interest in issues of governance and transparency.

The team has also continued to provide supplementary and collaborative support to Police Scotland in raising awareness of the Policing 2026 consultation.

#### Community Accountability

##### *Local Contributions to the Annual Review of Policing*

Since the last update report, the Community Accountability function have reviewed local authority responses and collated local input for the Annual Review of Policing 2016/17.

##### *SPA and Localism*

Following a presentation to the Policing Committee on Wednesday 12 April 2017 SPA action to discharge its duties with regard to localism, the team are supporting dialogue with Police Scotland on how the matter may feed into the Policing Committee, and SPA involvement.

The team have launched a new knowledge hub for local scrutiny and engagement, principally aimed at officers supporting scrutiny arrangements. This offers a forum for discussion, and a facility for participants to share information and good practice.

### Independent Custody Visiting

#### *Annual National Conference*

The annual conference for custody visitors was held on 20 May 2017 within the Royal College of Physicians and Surgeons of Glasgow. The event was very well attended with the highest number of visitors brought together since the commencement of the national service in 2013.

The SPA chair opened the day and presented visit awards, and a number of new SPA Board members engaged with visitors as part of their induction period. Other topics included an update from PIRC and from the newly appointed Independent Reviewer of terrorism legislation, Max Hill QC. This was followed in the afternoon by inputs on the Glasgow Drugs Court and the Scottish Refugee Council.

#### *ICVA Visit*

On 4 and 5 April 2017, the Chief Executive of the Independent Custody Visiting Association, the UK national body for custody visiting travelled to Scotland. Ms Kempen met with the ICVS team and staff from Criminal Justice Services Division to discuss processes and the sharing of best practice. During the visit she visited the Scottish Terrorist Detention Centre and a local custody suite.

### **Governance and Assurance**

#### Staff and Officer Pay

A paper on both police officer and staff pay reviews has been submitted to the SPA Closed Board on Wednesday 7 June 2017, with further considerations being given to the police officer pay claim at the PNB on the Tuesday 13 June 2017. In line with a commitment given to Scottish Government, the HR Governance Team have supported considerations to seek to ensure a settlement is reached as soon as possible.

### Staff Pay and Reward Modernisation

Ongoing assurance of the Staff Pay and Reward Modernisation project continues, with the project plan currently on track to deliver against project timescales. Work continues to review opportunities for timescales to be accelerated.

All staff have now received their job overview document (the output of the completed analysis) and have the opportunity to review this and highlight any concerns they may have with their content. Work is ongoing to ensure that the next phase of the project is ready to commence as soon as possible, while ensuring that the outputs of the job overview document activity continues to be prioritised.

### Equalities

The SPA Mainstreaming Report and Equality Outcomes 2017 - 2021 were published on the SPA website on Friday 28 April 2017. Action plans have been developed to ensure areas highlighted continue to progress with relevant updates provided to SPA Committees on a regular basis.

### Ill Health Retirement

The approval of ill health retirement / injury on duty and applications under the pension's discretions policy has been delegated to the SPA CEO.

During April and May 2017 approval has been given for the following:

- 16 ill health retirements where retirement of the officer was recommended by Police Scotland;
- Three redeployments of an officer where this was the recommendation received from Police Scotland;
- 10 applications for an injury on duty award where the SMP had confirmed the officers eligible;
- Four flexible retirement applications for members of staff that were all supported by Police Scotland.
- One application for retirement under the Rule of 85 by a member of staff that was supported by Police Scotland.

- One application for access to a deferred pension by a former police officer who has now been certified as permanently disabled from completing the ordinary duties of a police officer.

### Complaints Unit

On Tuesday 30 May 2017, the Police Investigations and Review Commissioner, Kate Frame, wrote to the Chief Executive advising that she intended to undertake an audit of the SPA's arrangements for handling relevant complaints.

The audit is to be conducted under section 40A of the Police Public Order and Criminal Justice (Scotland) Act 2006 which obliges the Commissioner to keep under review all arrangements maintained by, among others, the SPA for the handling of relevant complaints, and to seek to secure that those arrangements are efficient and effective; contain and manifest an appropriate degree of independent; and are adhered to.

The Commissioner also has the power to make recommendations or to give advice in connection with the arrangements. It is expected that the audit will commence in June 2017.

### Engagement with Stakeholders/Trade Unions/Staff Associations

Key stakeholder engagement continues on a regular basis and since the last Board meeting has included SG, HMICS and PIRC.

The latest quarterly engagement meeting with ASPS was held in April 2017, and SPA is seeking mutually convenient dates over the next quarter to hold jointly with Police Scotland leadership two Strategic Engagement Fora with, respectively, all the staff associations and all the trades unions.

## **Forensic Services**

### HMICS Inspection of Forensic Services

We have received an update from HMICS that they should be in a position to publish the inspection report towards the end of June 2017.

### NPS (New Psychoactive Substances) Centre of Excellence Working Group

On Monday 19 June 2017 Tom Nelson will chair the first meeting of the NPS Centre of Excellence Working Group. The Drugs and New Psychoactive Substances (NPS) Forensic Centre for Excellence is a partnership that brings together key stakeholders across justice, health, academia and the third sector. The Centre for Excellence will deliver a multi-agency, assets-based approach to lead in the detection and

identification of emerging drugs and NPS, disseminate information with relevant agencies on drug trends through appropriate information sharing protocols, strengthen the evidence base and improve service provision.  
University Engagement- Professional Judgement Decision Making

Work has been ongoing with Amanda Martindale, University of Edinburgh, this has been published on the SIPR website and will also be included in the SIPR Annual Report for 2016/17. Two abstracts have also been accepted for presentation at the 13th International Naturalistic Decision Making Conference, 20 – 23 June 2017, University of Bath, entitled;

- Cognition at the Crime Scene: Identifying Cognitive Demands on Professional Judgement & Decision Making Expertise of Crime Scene Examiners
- Development of a Scenario-Based Training Tool for Crime Scene Examination Response to a Complex and Major Incident

#### Scene Attendance Policy Short Life Working Group (SAP SLWG)

Considerable work has been ongoing with Police Scotland to agree and rollout a scene attendance policy across Scotland. It is anticipated that this policy will be formally launched across Police Scotland in Q2, providing a national consistent scene attendance across Scotland.

### **Finance**

#### Public Audit and Post-Legislative Scrutiny Committee

The Chair and I were invited to give evidence to the Public Audit and Post-Legislative Scrutiny Committee on Thursday 20 April 2017 which had a focus on Governance and Transparency.

#### Justice Sub Committee

The Chair and I were invited to give evidence to the Justice Sub Committee on Thursday 18 May 2017 which had a focus on Governance and Transparency.

The Chair and I attended a further session of the Justice Sub Committee on Thursday 1 June 2017 with the Police Scotland Deputy Chief Officer, Chief Financial Officer and Director of ICT which had a focus on the Audit Scotland Section 22 Report and Review of i6.

## 2. CORPORATE GOVERNANCE ARRANGEMENTS

2.1 Following the introduction of the new corporate governance arrangements the CEO has approved the following:

### Disposals Approved

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| Offers received for the former Muirhead Police Station, 3 Elmira Road, Muirhead, G69 9EJ  |
| Wayleave for Virgin Fibre Cable in connection with the ICT requirements at London Road Police Station, Glasgow  |
| Wayleave for Virgin Fibre Cable in connection with the ICT requirements at Kirkintilloch Station, Glasgow   |
| Minute of Variation of Licence to Airwave at Ayr Police Station   |
| Offers received for the former Viewpark Police Station, 596 Old Edinburgh Road, Viewpark, Glasgow, G71 6LJ  |
| Offers received for the former Strathaven Police Station, 31 Green Street, ML10 6LT and Flats 29 Green Street and 3 Barn Street, Strathaven, ML10 6LU |
| Everything Everywhere (EE) and HG3 - Radio Mast Licence Agreements  |
| Sale of former Stonehouse Police Office, 32 Queen Street, Stonehouse  |
| Offers received for the former Muirhead Police Station, 3 Elmira Road, Muirhead, G69 9EJ  |
| Wayleave for Virgin Fibre Cable in connection with the ICT requirements at London Road Police Station, Glasgow  |
| Sale of former Killehallie Police Office, Caol  |
| Sale of former Police House at 3 Ben Cruachan View, Oban, Argyll  |
| Lease of Accommodation within West End Police Station, 3-5 Torphichen Place, Edinburgh to British Transport Police                                    |

## 3. FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this paper.

**4. PERSONNEL IMPLICATIONS**

There are no direct personnel implications associated with this paper.

**5. LEGAL IMPLICATIONS**

There are no direct legal implications associated with this paper.

**6. REPUTATIONAL IMPLICATIONS**

There are no direct reputational implications associated with this paper.

**7. SOCIAL IMPLICATIONS**

There are no direct social implications associated with this paper.

**8. COMMUNITY IMPLICATIONS**

There are no direct community implications associated with this paper.

**9. EQUALITIES IMPLICATIONS**

There are no direct equalities implications associated with this paper.

**10. ENVIRONMENTAL IMPLICATIONS**

There are no direct environmental implications associated with this paper.

**RECOMMENDATIONS**

That Members note the content of this paper.