

Meeting	SPA Board Meeting
Date and Time	27 October 2015, 10.00 – 12.45
Location	Stirling Court Hotel, Stirling
Title of Paper	Membership of Committees
Item Number	11
Presented By	John Foley
For Approval / For Information	For Approval
Appendix Attached: Yes or No	No

PURPOSE

1. The purpose of the paper is to propose an amendment to the composition of (a) the Human Resources and Remuneration Committee, and (b) the Finance and Investment Committee, so as to accommodate the participation of three recently appointed members within the Authority’s Committee structure.

2. Additionally, to approve an interim chair of the Audit and Risk Committee following the departure of Brian Barbour (SPA Board Member).

BACKGROUND

3. In June 2015, three additional members were appointed to the Scottish Police Authority to ensure a balanced board:

- Elaine Wilkinson
- Nicola Marchant
- George Graham

In order to ensure the full participation of these members within the Authority’s committee structure it is necessary to make a small amendment to the terms of reference of two committees, namely the Human Resources and Remuneration, and Finance and Investment Committee.

4. The amendment will effectively increase the maximum number of members representing the Authority on the above committees will move upwards from 6 to 7.

5. Approving this change will allow the Chair to propose membership of these members to the Authority’s Committees.

6. In September 2015, Brian Barbour left the SPA; this now leaves the role of chair of the Audit and Risk Committee vacant. It is, therefore, proposed that David Hume assumes the role of interim Chair of the Audit and Risk Committee.

RECOMMENDATIONS

7. Members are asked to:

- 1) Approve amendment to the section of the terms of reference of the Human Resources and Remuneration Committee and the Finance and Investment Committee

2) Approve the membership of:

- Elaine Wilkinson to both the Audit and Risk Committee, and the Finance and Investment Committee
- Nicola Marchant to the Human Resource and Remuneration Committee
- George Graham to the Complaints and Conduct Committee

3) To approve the nomination of David Hume as interim Chair for the Audit and Risk Committee.