

SCOTTISH POLICE AUTHORITY
BOARD MEETING
AGENDA

Date: Wednesday, 24th June 2015

Time: PUBLIC Session: 1130 - 1430

CLOSED Session: 1500 - 1600

Venue: Wellshot Halls, Tollcross International Swimming Centre, 350
Wellshot Road, Glasgow, G32 7QR

Chair: Vic Emery

PUBLIC SESSION	
1. Chair's Opening Remarks <ul style="list-style-type: none"> - Apologies: George Graham, Paul Rooney, Jeane Freeman, Moi Ali - Declarations of Interest - Matters Arising - For Noting: Items presented and approved under SPA Standing Orders 2, Section (14): None to report this period 	Vic Emery, Chair
2. MINUTES for APPROVAL: 2.1 Minutes of Board Meeting held 29th April 2015	Vic Emery, Chair
3. PUBLIC MINUTES for NOTING: 3.1 Complaints and Conduct Committee held 17th February 2015 3.2 Minute of Finance & Investment Committee held 16th March 2015 3.3 Minute of HR & Remuneration Committee held 17th April 2015	Vic Emery, Chair
4. Rolling Action Register The Board is asked to Note the updates and status of the Closed Action Log	Vic Emery, Chair
STANDING ITEMS	
5. SPA Quarterly Risk Report Standing Item that is reported to the SPA Board Meeting every Quarter. The last report was given 24 th February 2015.	Tom McMahon, Strategy & performance Director, SPA
6. Police Scotland Quarterly Risk Report Standing Item that is reported to the SPA Board Meeting every Quarter. The last report was given 24 th February 2015.	Susan Mitchell, Director of Corporate Services, Police Scotland
7. Chief Constable's Report & Year End Performance Management Information 2014/15 The purpose of this report is to provide Members of the Scottish Police Authority with information on progress and significant events within Police Scotland since the last full SPA Board Meeting (29 th April). This report is submitted as a Standing Agenda Item and is For Consultation. Members should also note that policing performance data will be reported at this item and will link to the recently published Police Scotland Management Information Year End 2013/14.	Sir Stephen House, Chief Constable, Police Scotland
8. Forensics Services Report The purpose of this report is to provide Members of the Scottish Police Authority with	Tom Nelson, Director of Forensic Services, SPA

Ref: SPA Board Meeting 24Jun15__FINAL

information on progress and significant events within Forensic Services since the last full SPA Board Meeting (29 th April). This report is submitted as a Standing Agenda Item and is For Consultation.	
9. Human Resource The purpose of this report is to provide Members of the Scottish Police Authority with information on progress and significant events relation to People & Development within Police Scotland since the last full SPA Board Meeting (29 th April). This report is submitted as a Standing Agenda Item and is For Consultation.	John Gillies, Director of People & Development, Police Scotland
10. Health, Safety and Wellbeing The purpose of this report is to provide Members of the Scottish Police Authority with information on progress and significant events relation Health, Safety & Wellbeing within Police Scotland since the last full SPA Board Meeting (29 th April). This report is submitted as a Standing Agenda Item and is For Consultation.	John Gillies, Director of People & Development, Police Scotland
11. Finance 11.1 Financial Monitoring Report 11.2 Financial Outturn Report	Janet Murray, Director of Finance, Police Scotland
12. Chief Executive's Report The purpose of this report is to provide Members of the Scottish Police Authority with information on progress against agreed commitments and plans since the last full SPA Board Meeting (29 th April). This report is submitted as a Standing Agenda Item and is For Consultation.	John Foley, Chief Executive, SPA
Item Brought Forward	
13. Police Scotland Corporate Strategy – Update on Progress: The purpose of this paper is to update Members of the Scottish Police Authority Board on the governance processes for the delivery and reporting of the Police Scotland Corporate Strategy, as well as the progress to date.	Deputy Chief Constable Neil Richardson, Police Scotland
14. Police Scotland C3 Report: This item has been brought forward as part of the agreed programme of continuous review and is to provide the Members with an update against performance against the Police Scotland C3 Project.	Assistant Chief Constable, Val Thomson, Police Scotland
15. Police Scotland Estates Strategy: For Approval: In September 2014 Members agreed an approach to the development of an Estate Strategy for Police Scotland. This project commenced in November 2014 and the paper brought forward today is the culmination of that work. This paper sets out the Strategy and Members are invited to consider and approve the Strategy for implementation.	Susan Mitchell, Director of Corporate Services, Police Scotland
16. Benefits Realisation - Quarterly Update: This item has been brought forward as part of the agreed programme of continuous review and is to provide the Members with the current and proposed future position in relation to tracking and reporting the benefits of police reform and to provide Members with an assessment of progress towards realising the benefits of reform.	Susan Mitchell, Director of Corporate Services, Police Scotland
17. Contract Award for the Provision of Vehicle Accident Damage Repairs – PAPER WITHDRAWN	Susan Mitchell, Director of Corporate Services, Police Scotland
18. Award of Framework Agreement for the Supply and Delivery of Police Uniform Trousers: For Approval: IAW Section (27) of the SPA Scheme of Administration, this item has been put forward for Board Approval following review and scrutiny at the Finance & Investment Committee held 26 th May 2015. This paper is to provide Members with information on the tender process and the proposed award of a framework agreement for the supply and delivery of police uniform trousers. The framework agreement will be for a period of four years.	Susan Mitchell, Director of Corporate Services, Police Scotland
19. SPA Committee Structure and Supporting Documents For Approval: The purpose of this paper is to seek approval to rescind the current committees/sub-committee and their Terms Of Reference, as set out below and to replace them with the proposed revised committee structure.	John Foley, Chief Executive, SPA

Approval is also sought to rescind the current Standing Orders and replace them with a set of Standing Orders for the Board and Committees/Sub-Committees.	
20. ANY OTHER BUSINESS	Vic Emery, Chair
CLOSED SESSION	
21. Chair's Opening Remarks - Apologies: George Graham, Paul Rooney - Declarations of Interest - Matters Arising	Vic Emery, Chair
22. MINUTES for APPROVAL: 22.1 Minutes of Closed Board Meeting held 29th April 2015	Vic Emery, Chair
23. CLOSED MINUTES for NOTING: 23.1 Closed Complaints & Conduct Committee held 17th February 2015 23.2 Closed Complaints & Conduct Committee held 17th February 2015 * Members Only 23.3 Minutes of Closed Finance and Investment Committee held 16th March 2015 23.4 Minutes of Closed HR and Remuneration Committee held 17th April 2015	Vic Emery, Chair
24. CLOSED Rolling Action Register The Board is asked to Note the updates and status of the Closed Action Log.	Vic Emery, Chair
25. SPA Quarterly Closed Risk Report Standing Item that is reported to the SPA Board Meeting every Quarter. The last report was given 24 th February 2015.	Tom McMahon, Director of Strategy and Performance, SPA
26. Police Scotland Quarterly Closed Risk Report Standing Item that is reported to the spa board meeting every quarter. the last report was given 24 th February 2015.	Susan Mitchell, Director of Corporate Services, Police Scotland
27. SPA Performance Reporting: Annual Review of Policing For Approval: Within Section (39) of the Police and Fire Reform (Scotland) Act, it states that the Scottish Police Authority should prepare an annual report containing an assessment of performance for the Authority and for Police Scotland in working towards the Strategic Priorities and the commitments made within the Annual Police Plan. The Paper is tabled in Closed Session until it is formally presented to Scottish Ministers and laid before Parliament.	Tom McMahon, Director of Strategy and Performance, SPA
ANY OTHER BUSINESS	

Membership:

Vic Emery (Chair)
Moi Ali Graham Houston
Morag McLaughlin
Jeane Freeman

David Hume
Lisa Tennant
Iain Whyte
Brian Barbour

Ian Ross
Paul Rooney
Douglas Yates
George Graham

Elaine Wilkinson
Nicola Marchant

Notes

This session will be live-streamed at:

<https://livestream.com/accounts/5307060/Tollcross24June>

- A copy of the agenda and papers for this meeting and all main Authority committees can be viewed online by going to www.spa.police.uk
- If you have any questions about the agenda or meeting arrangements, please contact Eleanor Walker Scottish Police Authority, c/o 1 Pacific Quay, Glasgow, G51 1DZ Tel: 0141 534 8854/0141 585 8334 or email eleanor.walker@spa.pnn.police.uk
- The next full SPA Board Meeting is scheduled for **Thursday, 27th August 2015**

Agenda Item(s) with Supporting Papers	2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19
Agenda Item(s) Subject to Closed Session/Reason for Closure of Session:	22,23,24,25,26,27 Standing Order 1(6)