

Minute of Scottish Police Authority Audit and Risk Committee

Meeting	Scottish Police Authority Audit & Risk Committee - public session	Date/Venue	Friday 11th December 2015
Meeting Called By	David Hume, Chair	Start Time	10:00
Reference Meeting No	SPAARC-111215	End Time	10:30

Members Present		In Attendance	
Name	Title	Name	Title
David Hume	Chair, Authority Member	John Foley	Chief Executive, SPA
Moi Ali	Authority Member	Amy McDonald	Director of Financial Accountability (SPA)
Iain Whyte	Authority Member	Graham Stickle	Risk Manager (SPA)
Paul Rooney	Authority Member	Martin Smith	Strategy Programme Lead (SPA)
Elaine Wilkinson	Authority Member	€Supt. Andy McKay	Superintendent, Police Scotland
Morag McLaughlin	Authority Member	Susan Mitchell	Director of Corporate Services, Police Scotland
		Janet Murray	Director of Finance, Police Scotland
		CS Barry McEwan	Chief Superintendent, Police Scotland
		CI Lynne Ratcliff	Chief Inspector, Police Scotland
		CI Fergus Bryne	Chief Inspector, Police Scotland
		Sarah Jane Hannah	Head of Financial Accountancy, Police Scotland
		CS Andy Morris	Chief Superintendent, Police Scotland
		Gillian Woolman	Assistant Director, Audit Scotland
		Esther Scoburgh	Audit Manager, Audit Scotland
		Karen Vallance	Business Services Assistant (SPA)

NOT PROTECTIVELY MARKED

1. Chair's Opening Remarks: (David Hume)

- 1.1 David Hume welcomed all attendees to the meeting and gave thanks to Susan Mitchell for her work to the Committee.
- 1.2 There were no apologies.
- 1.3 There were no declarations of interest.
- 1.4 David Hume advised that while the discussion on the annual accounts would be within the closed session, they would be presented publically at the Board meeting on 16th December 2015

2.1 Minute from Meeting held 20 October 2015: (David Hume)

- 2.1.1 Approval was sought for the Minutes of the meeting held 20 October 2015.
- 2.1.2 CS McKay highlighted that within the final paragraph of page 5, 'CIPRA' should be amended to 'CIPER'.
- 2.1.3 The Minutes were **APPROVED** with the aforementioned change.

2.2 Matters Arising: (David Hume)

- 2.2.1 There were no matters arising.

3. Rolling Action Log: (David Hume)

- 3.1 Refer to the updated action commentary reflected in the Rolling Action Register.
- 3.2 Members **NOTED** the updates and status of actions as recorded in the Rolling Action Register.

4 Improvement Tracker**4.1 SPA Improvement Tracker (Lynn Ratcliff)**

- 4.1.1 David Hume advised that Item 4.1 and Item 4.2 would be deferred to the January 2016 meeting due to time constraints.
- 4.1.2 Members were content to defer paper and Elaine Wilkinson added that the summary report was very helpful. Moi Ali questioned whether there could be consistency between SPA and Police Scotland trackers such as headers being the same. CS Morris responded that the format had been agreed with HMICS, David Hume suggested further discussion between officers take place.
- Gillian Woolman commented that it was also important for the content of the tracker to be reviewed to ensure there was substance to it.

ACTION – 11122015-ARCPL-001 Members requested that SPA and Police Scotland consider consistency across SPA and Police Scotland improvement trackers.

Members **NOTED** the deferment of Item 4.1 and **AGREED** the action raised consequently.

4.2 Police Scotland Improvement Tracker (Lynne Ratcliff)

Members **NOTED** the deferment of Item 4.2.

5 Stop and Search Recommendations Report (Velo)

5.1 CS McEwan referred Members to the paper and provided an overview of the status of the recommendations.

5.2 Moi Ali referred to recommendation 2, noting that there was a lack of evidence presented to allow it to be discharged. Supt McKay responded that a survey had gone out to Officers looking at perception, in which the results had been received so that outcome could be brought back to the Committee.

ACTION – 11122015-ARCPL-002 Members requested further evidence to support the discharge of recommendation 2. This would include the outcomes of the Police Scotland survey

5.3 Iain Whyte sought more information on the Research and Evaluation Operational Review Group, mentioned in recommendation 1. CS McKay responded that a UK Bench Marking exercise is being undertaken and guidance will be given to all officers based on the exercise outcome.

5.4 David Hume referred to 'gridview to SPA Members' on page 5 of the document and sought clarity on when Members had been provided the information. Martin Smith confirmed Members had been briefed at the latest Local Policing Briefing.

5.5 David Hume requested confirmation on future reporting to the Audit and Risk Committee which CS McEwan confirmed would be early 2016 once remaining recommendations are concluded.

5.6 Members **NOTED** the report and **AGREED** the actions raised consequently.

6. AOCB (David Hume)

6.1 There was no other business.

11. Date of Next Meeting: 19 January 2016

End.