

<b>Meeting</b>	<b>SPA Board Meeting Public Session</b>
<b>Date</b>	<b>Tuesday 19<sup>th</sup> December 2017</b>
<b>Location</b>	<b>City Suite, Apex City Quay, Dundee</b>
<b>Title of Paper</b>	<b>Summary Note from Closed Session Board Meeting held on 28 November 2017</b>
<b>Item Number</b>	<b>4.1</b>
<b>Presented By</b>	<b>Susan Deacon</b>
<b>Recommendation to Members</b>	<b>For Noting</b>
<b>Appendix Attached:</b>	<b>NO</b>

**PURPOSE**

To provide an update on business progressed through the Closed Session SPA Board Meetings held on 28 November 2017.

SPA Board Public Session  
Summary Note from Closed Session Board  
Meeting held on 28 November 2017

19 December 2017

## 1. Final Annual Report & Accounts 2016/17 (For Approval)

***Rationale – SPA Governance Framework Section 27 (f)** where the matter being discussed must be referred to the Scottish Government or placed before the Scottish Parliament before it is placed in the public domain.)*

1.1 Board Members considered the report made by the SPA Chief Executive together with the recommendation from the Audit Committee and formally **APPROVED** the Annual Report and Accounts for 2016/17.

## 2. Audit Scotland 2016/17 Annual Audit Report

***Rationale – SPA Governance Framework Section 27 (f)** where the matter being discussed must be referred to the Scottish Government or placed before the Scottish Parliament before it is placed in the public domain.)*

2.1 Members considered and **AGREED** to recommendations provided by Audit Scotland within the Audit Scotland 2016/17 Annual Audit Report

## 3. Staff Pay and Reward Modernisation Business Case (For Approval)

***(Rationale – SPA Governance Framework Section 27 (e):** where any of the information to be discussed is commercially sensitive, financially sensitive, relates to proposals for significant organisations change or to significant changes to the terms and conditions of staff.)*

3.1 Members considered and **APPROVED** the **approach in principle**,. Members agreed that Police Scotland should return to the Board on 19 December 2017 with an update on the negotiating position and Scottish Government's position on the financial implications.

## 4. WTD Overtime Claim (Police Officers) (For Approval)

***(Rationale – SPA Governance Framework Section 27 (e):** where any of the information to be discussed is commercially sensitive, financially sensitive, relates to proposals for significant organisations change or to significant changes to the terms and conditions of staff.)*

4.1 Members considered and **APPROVED** the WTD Overtime Claim.

## **5. Business Justification Cases *(For Approval)***

*(Rationale - SPA Corporate Governance Framework Section 27 (e): where any of the information to be discussed is commercially sensitive, financially sensitive, relates to proposals for significant organisational change or to significant changes to the terms and conditions of staff; and Section 27 (f) where the matter being discussed must be referred to the Scottish Government or placed before the Scottish Parliament before it is placed in the public domain.)*

### **5.1 Transformation Resource Control Business Case**

The Board considered and **APPROVED** the Transformation Resource Control Business Case.

### **5.2 Voluntary Redundancy/Voluntary Early Retirement 2017/18 Business Case**

The Board also considered the Voluntary Redundancy/Voluntary Early Retirement 2017/18 Business Case. Questions were raised by Members that required further explanation. It was, therefore, agreed that the Business Case should return to a future Board meeting.

## **6. Contracts and Procurement: *(For Approval)***

*(Rationale - SPA Corporate Governance Framework Section 27 (e): where any of the information to be discussed is commercially sensitive, financially sensitive, relates to proposals for significant organisational change or to significant changes to the terms and conditions of staff.)*

### **6.1 Provision of Soft FM Services**

Members considered and **APPROVED** the Contract Award Recommendation for the Provision of Soft FM Services.

### **6.2 Framework Call Off for Vehicle Purchasing**

Members considered and **APPROVED** the Contract Award Recommendation for the Framework Call Off for Vehicle Purchasing.

### **6.3 Contract Award Recommendation for Police Scotland Airwave Terminal Refresh**

Members considered and **APPROVED** the Contract Award Recommendation for Police Scotland Airwave Terminal Refresh.

## **7. Forensic Services Biology Transformation Resourcing**

7.1 Members considered and **APPROVED** the Forensic Services Biology Transformation Resourcing Business Case on the basis of the use of reform funding when presenting to Scottish Government.

## **8. Date of next Closed Session Board Meeting**

8.1 The next scheduled Closed Session Board Meeting is due to take place on 27 February 2018.