

FORENSIC SERVICES COMMITTEE AGENDA

Date: Wednesday 30 May 2018

Time: 14.00 – 17:00

Venue: Boardroom, Pacific Quay, Glasgow

Chair: Iain Whyte

ITEMS OF BUSINESS IN PUBLIC SESSION			
1.	INTRODUCTION / WELCOME * 1.1 Chair's Opening Remarks 1.2 Apologies 1.3 Declarations of Interest 1.4 Items for Board Submission 1.5 Business Conducted Since Last Meeting	<i>Verbal</i>	Iain Whyte, Chair, SPA
2.	MINUTE AND ACTIONS FROM PREVIOUS MEETING: * <i>(FOR APPROVAL)</i> 2.1 Minute of Board Meeting held 15 February 2018 2.2 Rolling Action Log	<i>Paper</i> <i>Paper</i>	Iain Whyte, Chair, SPA
3.	MATTERS ARISING *	<i>Verbal</i>	Iain Whyte, Chair, SPA
4.	PRIVATE SESSION BUSINESS: * 4.1 Confirmation of Private Session business for 08 May 2018	<i>Verbal</i>	Iain Whyte, Chair, SPA
5.	FORENSIC SERVICES GOVERNANCE 5.1 Forensic Services Committee Terms of Reference 5.2 Forensic Services Programme Board Governance 5.3 Forensic Services Committee Co-Opted Members	<i>Paper</i>	Tom Nelson, SPA Amy McDonald, SPA Tom Nelson, SPA
6.	HMICS UPDATE REPORT *	<i>Paper</i>	Vicki Morton, SPA
7.	FORENSIC SERVICES PERFORMANCE REPORT – Q4*	<i>Paper</i>	Tom Nelson, SPA
8.	FORENSIC SERVICES WORKPLAN *	<i>Paper</i>	Iain Whyte, Chair, SPA

9.	AOB *	Verbal	Iain Whyte, Chair, SPA
10.	DATE OF NEXT MEETING: * Thursday 12 July 2018, SPA, Pacific Quay, Glasgow	Verbal	Iain Whyte, Chair, SPA
ITEMS OF BUSINESS IN PRIVATE SESSION			
11.	MINUTE AND ACTIONS FROM PREVIOUS MEETING: * <i>(FOR APPROVAL)</i> 11.1 Minutes of Forensic Services Committee 15th February 2018 – Private 11.2 Forensic Services Committee Action Log – Private	Paper Paper	Iain Whyte, Chair, SPA
12.	MATTERS ARISING	Verbal	Iain Whyte, Chair, SPA
13.	RISK* <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (b) - where public discussion of the information may prejudice national security, legal proceeding, including misconduct or disciplinary proceedings, or police operations.)</i> 13.1 Strategic Risk Register 13.2 Forensic Services Risk Register	Paper	Amy McDonald, SPA Graham Stickle, SPA
14.	SERVICE BACK ARRANGEMENTS <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i>	Paper	Tom Nelson, SPA
15.	FORENSIC SERVICES BUSINESS PLAN <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i> 15.1 Forensic 2026 Strategic Change Programme Brief 15.2 2018/20 Business Unit Plans	Paper	Amy McDonald, SPA
16.	DRUGS AND SCENE EXAMINATION <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (b) – where public discussion of the information may prejudice national security, legal proceedings (including misconduct or disciplinary proceedings), or police operations)</i>	Paper	Amy McDonald and Vicki Morton, SPA
17.	DRUGS AND TOXICOLOGY <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (b) – where public discussion of the information may prejudice national security, legal proceedings (including misconduct or disciplinary proceedings), or police operations)</i>	Paper	Gary Holcroft, SPA
18.	FORENSIC SERVICES CUSTOMER SURVEY RESULTS <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (b) - where public discussion of the information may prejudice national security, legal proceeding, including misconduct or disciplinary proceedings, or police operations.)</i>	Paper	Fiona Douglas, SPA
19.	JUSTICE SYSTEM STRATEGY	Paper	Fiona Douglas, SPA

	<i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (b) - where public discussion of the information may prejudice national security, legal proceeding, including misconduct or disciplinary proceedings, or police operations.)</i>		
20.	AOB *	<i>Verbal</i>	Iain Whyte, Chair, SPA

Membership:

Iain Whyte (Chair)
Robert Hayes
Graham Houston

Notes

- If you have any questions about the agenda or meeting arrangements, please contact Karen Vallance, Scottish Police Authority, c/o 1 Pacific Quay, Glasgow, G51 1DZ Tel: 01786 896 883 or email SPALiaison@spa.pnn.police.uk