

**Forensic Services Management Advisory Group  
Workplan 2017/18**

MONTH		APR 2017 No Meeting	11 MAY 2017	JUN 2017 No Meeting	JUL 2017 No Meeting	07 AUG 2017	SEPT 2017 No Meeting	OCT 2017 No Meeting	07 NOV 2017	DEC 2017 No Meeting	JAN 2018 No Meeting	FEB 2018 Date tbc	MAR 2018 No Meeting	
<b>All Meetings</b>	<ul style="list-style-type: none"> <li>• Introduction / Welcome</li> <li>• Minute of Previous Meeting</li> <li>• Action Log</li> <li>• Forensic Services Quarterly Overview (Inc Health, Safety and Wellbeing, ICT and Procurement)</li> <li>• Performance</li> <li>• Finance (Inc Investment Plan)</li> <li>• Risk</li> <li>• People (Inc Training and Development)</li> <li>• Progress against Forensic Services Business Plan</li> <li>• Legislative Update</li> </ul>		√			√			√			√		
<b>Standing Items</b>														
<b>Cyclical Items</b>		Operational Dependencies					√						√	
<b>Annual Items</b>		Estates								√				
		Accreditation											√	
		Scene Examination Annual Review		√										
		Biology Annual Review								√				
		Physical Sciences Annual Review								√				
		Business Services Annual Review											√	
		End of Year Review											√	
	Improvement Items from HIMICS		√											
<b>Ad Hoc Items</b>	Commercial Work – Apprenticeships via Scottish Enterprise											√		

Date to be Advised