

FORENSIC SERVICES COMMITTEE AGENDA**Date: Thursday 15 February 2018****Time: Public Session: 09.30 – 12:30****Venue: Boardroom, Pacific Quay, Glasgow****Chair: Iain Whyte**

ITEMS OF BUSINESS IN PUBLIC SESSION			
1.	INTRODUCTION / WELCOME * 1.1 Chair's Opening Remarks 1.2 Apologies 1.3 Declarations of Interest 1.4 Items for Board Submission 1.5 Business Conducted Since Last Meeting	<i>Verbal Report</i>	Iain Whyte, Chair, SPA
2.	MINUTE AND ACTIONS FROM PREVIOUS MEETING: * <i>(FOR APPROVAL)</i> 2.1 Minute of Board Meeting held 7 November 2017 2.2 Rolling Action Log	<i>Paper Paper</i>	Iain Whyte, Chair, SPA
3.	MATTERS ARISING *	<i>Verbal Report</i>	Iain Whyte, Chair, SPA
4.	PRIVATE SESSION BUSINESS: * 4.1 Confirmation of Private Session business for 15 February 2018	<i>Verbal Report</i>	Iain Whyte, Chair, SPA
5.	FORENSIC SERVICES PERFORMANCE REPORT *	<i>Paper</i>	Tom Nelson, SPA
6.	HMICS UPDATE REPORT *	<i>Paper</i>	Vicki Morton, SPA
7.	FORENSIC 2026 STRATEGIC CONSULTATION	<i>Paper</i>	Amy MacDonald/ Fiona Douglas, SPA
8.	FORENSIC SERVICES WORKPLAN * (PAPER)	<i>Paper</i>	Iain Whyte, Chair, SPA
9.	FORENSIC SERVICES COMMITTEE – END OF YEAR REVIEW	<i>Verbal Report</i>	Iain Whyte, Chair, SPA

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10.	FORENSIC SERVICES ANNUAL ASSURANCE REPORT	<i>paper</i>	Tom Nelson, SPA
11.	AOB * CRIME SCENE ATTENDANCE POLICY	<i>Verbal Report</i>	Iain Whyte, Chair, SPA Vicki Morton
12.	DATE OF NEXT MEETING: * Thursday 10 May 2018, SPA, Pacific Quay, Glasgow	<i>Verbal Report</i>	Iain Whyte, Chair, SPA
ITEMS OF BUSINESS IN PRIVATE SESSION			
13.	MINUTE AND ACTIONS FROM PREVIOUS MEETING: * <i>(FOR APPROVAL)</i> 13.1 Minutes of Forensic Services Committee 7th November 2018 – Private (Paper) 13.2 Forensic Services Committee Action Log – Private (Paper)	<i>Paper</i> <i>Paper</i>	Iain Whyte, Chair, SPA
14.	MATTERS ARISING	<i>Verbal Report</i>	Iain Whyte, Chair, SPA
15.	FORENSIC SERVICES RISK REGISTER * <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (b) - where public discussion of the information may prejudice national security, legal proceeding, including misconduct or disciplinary proceedings, or police operations.)</i>	<i>Paper</i>	Graham Stickle, SPA
16.	Forensic Services Business Plan 2018/19 and 2019/20 <i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i>	<i>Verbal Report</i>	Tom Nelson, SPA
17.	BUSINESS CASES FOR APPROVAL OPERATIONAL 17.1 Drug Resources 17.2 Mark Enhancement Resources 17.3 Firearms Resources 17.4 Toxicology Resources INFRASTRUCTURE 17.5 Quality Resources 17.6 Demand Management Resource 17.7 Biometrics Programme Resource	<i>Paper</i> <i>Paper</i> <i>Paper</i> <i>Paper</i> <i>Paper</i> <i>Paper</i> <i>Paper</i>	Amy MacDonald, SPA

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	<p>SERVICE BACK</p> <p>17.8 Corporate Services from Police Scotland</p> <p><i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i></p>	<i>Paper</i>	
18.	<p>FORENSIC SERVICES DRAFT REVENUE AND CAPITAL BUDGET</p> <p><i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i></p>	<i>Paper</i>	Amy McDonald, SPA
19.	<p>DRAFT NEW MANAGEMENT PERFORMANCE REPORTING</p> <p><i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i></p>	<i>Paper</i>	Tom Nelson, SPA
20.	<p>BIOLOGY OUTSOURCING</p> <p><i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i></p>	<i>Verbal Report</i>	Fiona Douglas, SPA
21.	<p>RECRUITMENT UPDATE</p> <p><i>(Items taken in Private in accordance with SPA Governance Framework, Section 27 (e) – where any information to be discussed is commercially financial and commercial sensitivity, relates to proposals for significant organisational change or to significant changes to the terms of conditions of staff)</i></p>	<i>Verbal Report</i>	Tom Nelson, SPA
22.	<p>AOB *</p>	<i>Verbal Report</i>	Iain Whyte, Chair, SPA

Membership:

Iain Whyte (Chair)
Nicola Marchant
Robert Hayes

Notes

- If you have any questions about the agenda or meeting arrangements, please contact Raymond Clements Scottish Police Authority, c/o 1 Pacific Quay, Glasgow, G51 1DZ Tel: 01786 896 875 or email SPALiaison@spa.pnn.police.uk

Agenda Item(s) with Supporting Papers: