

**Finance and Investment Committee**  
**11<sup>th</sup> May 2016**  
**Minute of Public Meeting**

<b>Meeting</b>	Scottish Police Authority Finance and Investment Committee Public Session	<b>Date/Venue</b>	11 <sup>th</sup> May 2016, Pacific Quay, Glasgow
<b>Meeting Called By</b>	Elaine Wilkinson, Chair	<b>Start Time</b>	10:10
<b>Reference Meeting No</b>	FI-024	<b>End Time</b>	10:30

<b>Members Present</b>		<b>In Attendance</b>	
<b>Name</b>	<b>Title</b>	<b>Name</b>	<b>Title</b>
Elaine Wilkinson (EW)	(Committee Chair) Authority Member	Deputy Chief Constable Designate Iain Livingstone, Police Scotland (DCCIL)	Deputy Chief Constable Designate, Police Scotland
David Hume (DH)	Authority Member	Chief Superintendent Craig Naylor (CN)	Head of Organisational Development, Police Scotland
Iain Whyte (IW)	Authority Member	Gordon Downie (GD)	Head of ICT Commercial Strategy & Procurement Police Scotland
Graham Houston (GH)	Authority Member	Colette Sherry (CS)	Head of Corporate Procurement, Police Scotland
		Alan Cormack (AC)	Head of Logistics, Police Scotland
		Martin Leven (ML)	Director of ICT, Police Scotland
		Billy Gordon (BG)	Interim Head of Physical Resources, Police Scotland
		John Foley (JF)	Chief Executive Officer, Scottish Police Authority
		Karen Kelly (KK)	Interim Chief Financial Officer, Scottish Police Authority
		Deborah Christie (DC)	Committee Co-ordinator, Scottish Police Authority

## OPENING REMARKS

NOT PROTECTIVELY MARKED

### 1 Chair's Opening Remarks (Elaine Wilkinson)

The Chair welcomed attendees and observers to the Public Session of the Finance and Investment Committee. The Chair noted there were no members of the Police Scotland Finance team in attendance. The Chair noted that representatives of the Scottish Government, HMICS and Audit Scotland were in attendance.

#### 1.2 APOLOGIES

No Apologies were received.

#### 1.3 DECLARATIONS OF INTEREST

Members were invited to declare if they had any financial or non-financial interests in respect of the items of business on the agenda. There were no declarations.

#### 1.4 AOCB

There were no items of AOCB brought forward.

### 2.1 - APPROVAL of MINUTES (Elaine Wilkinson)

The Minute from the Finance and Investment Committee Meeting held 17<sup>th</sup> March 2016 were agreed as an accurate record.

### 2.2 - APPROVAL of MINUTES (Elaine Wilkinson)

The Minute from the Finance and Investment Committee Meeting held 31<sup>st</sup> March 2016 were agreed as an accurate record.

### 2.3 - REVIEW of ROLLING ACTION LOG (Elaine Wilkinson)

2.3.1 Members noted the updates and recommendations for closure as recorded in the Rolling Action Register. DCCIL undertook to provide Members with the information required to satisfy their requirements and to close a number of actions that had been ongoing for some time.

### 3.1 SPA Provisional Outturn for 2015/16 (verbal update) (CS Craig Naylor)

3.1.1 CN reported that the very early draft position was that the budget outturn will be within the predicted margin of between £6 m and £10 million with very early indications showing this to be at the lower end of the estimate. CN advised the projected Revenue Budget overspend was estimated to be c. £16.5 million as reform revenue funding was included in this figure.

3.1.2 Members asked for clarity on the planned timeline for a formal indicative paper to be brought forward. CN advised the intention was to bring a paper on the Draft Outturn to the Board on the 20<sup>th</sup> June. EW welcomed this as it would provide Members with an assurance the work to produce annual accounts in an acceptable format was on track.

3.1.3 Members noted the verbal update provided.

## 4. CAPITAL REPORT 2016/17 (CS Craig Naylor)

### 4.1 Physical Resources Capital Plan – Current Capital Commitments Rolling forward from 2015/16.

4.1.1 CN provided a brief summary of the report and explained to Members work was ongoing to review all areas of Capital Spend. The Chair requested details be brought forward to Members by no later than the end of the first quarter of the financial year of the plan for the remaining 9 months and asked that this plan include detail of contingencies for

any materialising underspends. **ACTION FIC-20160511-001**. Members requested future reports provide clarity on how the spends were tracking throughout the year against the planned schedule to allow a monitoring of the spend.

4.1.2 JFol sought clarity on the planned disposal of Pitt Street. BG advised the work was ongoing and he would be happy to explore if there were any available options to expedite the sale of this property. **ACTION FIC-20160511-002**

**5 – AOCB – nil no items brought forward**

5.1 There were no items of AOCB brought forward.

**The Public Session closed at 10:30 hrs.**

**End.**

draft for approval