

Finance and Investment Committee  
PUBLIC Session

Action Ref No	Action	Action Owner	Status	Expected Date of Closure	Date Action Closed	Commentary
<b>MEETING HELD 17 March 2016</b>						
FIC-20160317-001	<p><b>15/16 Period 11 finance report:</b> Explanations sought from Members on:</p> <p>a) The variance between the Month 12 forecast out-turn and the average monthly run-rate up to Period 11;</p> <p>b) The movement by the different categories of expenditure/income on the full year forecast from Period 9 to Period 11.</p>	<p>Janet Murray</p> <p>Alison Dougal</p>	Open	11 May 2016		<p><b>PS 05/05:</b> Briefing note will be provided to Members before F&amp;I 11/05</p>
FIC-20160317-002	<p><b>Income Opportunities:</b> Assurance to be provided to Members that sufficient resource has been dedicated to realising income opportunities. Session to be arranged to allow scrutiny of income generation and how it is managed.</p>	Janet Murray	Open	11 May 2016		<p><b>PS 05/05:</b> This has been assigned to Director of Finance – however DCC Richardson stated at this meeting that this was a strategic piece and so should be assigned to the DCC Designate</p>
FIC-20160317-003	<p><b>POCA Money:</b> Update to be provided to Members on status of POCA money and possible receipts in 16/17.</p>	<p>Janet Murray/ACC Nicholson</p>	Open	11 May 2016		<p><b>DC 19/04:</b> Request made (via Catherine MacIntyre) for this to be considered by SPA Chair as agenda item for Members Meeting.</p> <p><b>PS 05/05:</b> Agreed at F&amp;I APM on 19/04 that this action would be transferred to PMM action log as this was previously reported there.</p>

FIC- 20160317- 004	<b><u>Sale of Old Tarbert Police Office:</u></b> Comms to be prepared in advance of the sale to ensure clear communication of savings being made by selling property.	Alan Cormack	Open	11 May 2016		
<b>MEETING HELD 08 February 2016</b>						

<p>FIC-20160208-001</p>	<p><b>2015/16 Revenue Budget – supplementary paper required:</b> Further information was requested by members to explain:</p> <ul style="list-style-type: none"> <li>a) The increase in average monthly expenditure in the last three months of the year compared to the first nine months;</li> <li>b) The increase of c. £6m in the forecast for supplies and services in the Month 9 report compared to the Month 6 report. This increase was not immediately apparent as it is off-set by a reduction of c. £6m in the forecast for Police Officer pay.</li> <li>c) Why the savings in officer pay was not attributed to addressing the financial gap;</li> <li>d) Why the £6.3m expenditure reduction element of the financial recovery plan does not appear to have been reflected in a revised year-end forecast out-turn; and</li> <li>e) Why the forecast out-turn in Table 2 differs from the forecast out-turn in Table 5.</li> </ul> <p>Future reports to included more narrative and the movement in forecast to aid Members.</p> <p>Members wish to see a comparison between November Finance reported forecast outturn and reported forecast outturn per expenditure category.</p> <p>Members want to understand impact of financial recovery plan.</p> <p>Members need to understand how underspends on police officers have been used to offset pressures in supplies and services</p>	<p>Janet Murray</p>	<p>On-Going</p>	<p>17 March 2016 11 May 2016</p>		<p>Paper to be provided to SPA for circulation ASAP.</p> <p><b>17/03:</b> Janet Murray advised she had taken Elaine Wilkinson thought the detail requested but the Chair requested a paper to be submitted to provide the details to the Members and an audit trail that the action has been correctly discharged.</p>
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FIC-20160208-002	<b>Annual Review of Policy for Charging for Shared Residential Accommodation - Aviemore, Kirkwall, Portree and Stornoway:</b> Recommendation to be updated to include recommendation to review charging on annual basis.	Alan Cormack	<b>Note</b>	Noted	Noted	AC 17/03: Noted and will be brought back to Committee as agreed.
<b>MEETING HELD 10 November 2015</b>						
FIC-20151110-006	<b>ICT Futures Strategy:</b> Members to be provided with a draft of the ICT Futures Strategy. Clarity to be provided on the timeline for the development and Approval of this Strategy.	Martin Leven	<b>On-Going</b>	<del>08 February 2016</del> <del>17 March 2016</del> 02 November 2016		Also raised as actions and discussed at ICT Scrutiny Forum 12 <sup>th</sup> November. <b>PS 29/01:</b> work ongoing ML has advised this will not be clear until later in the year due to various interdependencies.

***Closed actions will be noted and monitored a Closed Rolling Action Log.  
End.***