

Finance Committee Public Session

Action Ref No	Action	Action Owner	Status	Expected Date of Closure	Date Action Closed	Commentary
MEETING HELD 08 NOVEMBER 2017						
FC-PS-20171108-001	Q2 Finance Report: Provide Members with a briefing on the level of Risk in relation to pace of recruitment in the Custody function.	DS Garry McEwan	Open	18 December 2017		14/12: CS Garry McEwan will make contact with the SPA via PSOS Liaison to establish best way to provide these updates to members. PROPOSED ONGOING
FC-PS-20171108-002	Q2 Finance Report: Timeline for Custody Review Project to be provided to Members for awareness of what work is planned and how the work will mitigate the current risks.	DS Garry McEwan	Open	18 December 2017		14/12: CS Garry McEwan will make contact with the SPA via PSOS Liaison to establish best way to provide these updates to members. PROPOSED ONGOING
FC-PS-20171108-003	Review of TOIL/Annual Leave Management: Request that the management of this be monitored through the People Committee as part of their regular dashboard updates. Any areas of concern with resulting Financial Implications to be highlighted to Finance Committee.	Peter Blair	Open	18 December 2017		PB 8/12: This information will be incorporated into the People Committee Dashboard and reported as requested. PROPOSED CLOSED

NOT PROTECTIVELY MARKED

FC-PS-20171108-004	Review of TOIL/Annual Leave Management: To be incorporated into quarterly reporting at finance Committee.	James Gray	Open	07 February 2017		ACTION NOT DUE
FC-PS-20171108-005	Numbers of Temporary Promotions: To be incorporated into quarterly reporting at finance Committee. Update to include a breakdown of the reasons for the Temporary Promotion against the budgeted establishment.	James Gray/ Peter Blair	Open	07 February 2017		ACTION NOT DUE
FC-PS-20171108-006	Internal Audit Report – Budget Setting: Recommendations contained within report to be considered as part of the work to develop the 2018/19 Budget. To be reviewed at Finance Committee budget workshop in early 2018.	James Gray	Open	07 February 2017		ACTION NOT DUE
FC-PS-20171108-007	Capital Planning Strategy: Any future Business Cases presented to Committee to include a clear list of the Governance route already undertaken.	David Page	Open	18 December 2017		<p>13.12: ND - Police Scotland are committed to comply with this requirement. In general, business cases will progress through Police Scotland Programme Boards and Change Board before moving on to Finance Committee.</p> <p style="text-align: center;">PROPOSED CLOSED</p>

NOT PROTECTIVELY MARKED

MEETING HELD 14 SEPTEMBER 2017						
<p>FC-PS-20170914-001</p>	<p>2017/18 Monthly Financial Performance Report: David Page to liaise with Director of Forensic Services to establish a more supportive engagement between PS Finance Team and Forensic Services Finance Teams.</p>	<p>James Gray/ David Page/ Tom Nelson</p>	<p>On-Going</p>	<p>18 December 2017</p>		<p>02/11: The CFO has had a meeting with the Director of Forensic Services and they are establishing arrangements to ensure that the Forensics Service receives an appropriate level of support from finance. Formal meetings between the two will take place every 6-8 weeks and the SPA based Forensics Finance Partner will be copied in to all PSoS Finance internal communications.</p> <p>08/11: Work to be done to more clearly define what support is required by Forensic Services. Long term and short term requirements being developed via Forensics Committee.</p> <p>PROPOSE CLOSED</p>

<p>FC-PS-20170914-005</p>	<p>2018/19 Finance Committee Dates: James Gray to provide SPA with the 2018/19 dates for PS internal governance (CF&IB, SLB)</p>	<p>James Gray</p>	<p>On-Going</p>	<p>08 November 2017 18 December 2017</p>	<p>JG 14/09: Will be available at end of September</p> <p>02/11: Police Scotland is in the process of finalising governance board dates for 2018-19. As soon as these become available they will be issued to the SPA.</p> <p>6/12: These dates have been provided to SPA Business Services.</p> <p>PROPOSED CLOSED</p>
---------------------------	---	-------------------	------------------------	--	---

MEETING HELD 03 AUGUST 2017

<p>FC-PS-20170803-003</p>	<p>Budget Efficiency Initiatives: assurance to be provided to Members that any efficiency initiatives have been appropriately risk assessed as to if and how they will impact on operational policing.</p>	<p>James Gray</p>	<p>On-Going</p>	<p>14 September 2017 08 November 2017 07 February 2018</p>	<p>JG 14/09: Currently being progressed through Police Scotland internal Governance. Information will be available after CF&IB</p> <p>02/11: Agenda Item 4.2</p> <p>DP 08/11: all savings are risk assessed and work will be done to ensure this is made clearer in the reporting.</p> <p>ACTION NOT DUE</p>
<p>FC-PS-20170803-004</p>	<p>Finance Committee Work Plan: To be reviewed and any additional items to be scheduled.</p>	<p>James Gray/ Colette Sherry/ Deborah Christie</p>	<p>On-Going</p>	<p>14 September 2017 08 November 2017 18 December 2017</p>	<p>14/09: Board dates for 2018/19 to be sent to James Gray.</p> <p>26/09: Sent to JG's office.</p> <p>02/11: No written update provided</p> <p>08/11: Colette Sherry and James Gray to provide items for work plan in advance of next Committee meeting. Better forward planning to be in place.</p> <p>PROPOSE CLOSED</p>

MEETING HELD 01 JUNE 2017

<p>FC-PS-20170601-003</p>	<p><u>Management Accounting Reporting Templates:</u></p> <ul style="list-style-type: none"> a) Include information on any changes to assumptions; b) Include information on officer rank and staff numbers, including temporary promotions c) mid-year review of the templates to take place to ensure Members information requirements are being met. 	<p>James Gray</p>	<p>On-Going</p>	<p>08 November 2017 18 December 2017</p>	<p>James Gray 08/06:</p> <ul style="list-style-type: none"> a) Agreed this will be included b) This will be presented as a separate report from HR c) Agreed this will be included <p>28/06: Action will remain open until all elements have been addressed.</p> <p>02/11: Re (a) and (b) - updates are included in the Q2 Finance Report</p> <p>Re (c) - for discussion at the meeting on 8 Nov</p> <p>JG 11/12: Update as above remains.</p> <p>PROPOSED ONGOING</p>
---------------------------	--	-------------------	------------------------	---	--

End.