

SCOTTISH POLICE  
AUTHORITY

<b>Meeting</b>	<b>Finance Committee Public Session</b>
<b>Date</b>	<b>Monday 18th December 2017</b>
<b>Location</b>	<b>Boardroom, Pacific Quay, Glasgow</b>
<b>Title of Paper</b>	<b>British Transport Police Financial Update</b>
<b>Item Number</b>	<b>6</b>
<b>Presented By</b>	<b>Chief Financial Officer, James Gray</b>
<b>Recommendation to Members</b>	<b>For Noting</b>
<b>Appendix Attached</b>	<b>Yes</b> <b>A: British Transport Police Financial Update and Timeline Presentation</b>

**PURPOSE**

The purpose of this paper is to provide Committee Members with an update as to the proposed timeline relating to key Finance Service activity on the BTP integration project.

Members are requested to note the information contained in this paper.

## 1. BACKGROUND

- 1.1 BTP is the national police service for the railways. It provides policing for both passenger and freight railways across Scotland, England and Wales. The roles and responsibilities currently undertaken by the British Transport Police Authority (BTPA) in Scotland will transfer to the Scottish Police Authority on 1 April 2019.
- 1.2 In preparation for this transfer, Police Scotland will need to conduct due diligence to give comfort to the Scottish Police Authority over the assets and liabilities being received and to ensure that key issues are identified and appropriately reported and planned in relation to all operational, commercial and personnel matters.
- 1.3 Police Scotland will also require to undertake a number of specific integration and transition projects to achieve the practical, organisational and legalistic integration.

## 2. FURTHER DETAIL ON THE REPORT TOPIC

- 2.1 It is proposed that the due diligence undertaken on the BTP integration project, in relation to the Police Scotland Finance Service, is split in to two broad phases:
  - 2.1.1 Phase 1: A broad Due Diligence exercise to establish the basis of what the Assets, Liabilities, Income and Expense of BTP are and to consider revenue and cost allocation models, and how BTP currently runs finance activity in terms of personnel, process and systems. The key deliverables from this phase would be a high-level "discovery" due diligence report and a draft project plan for Phase 2.
  - 2.1.2 Phase 2: Taking a risk-based approach, Phase 2 will provide further detail on relevant areas, including, for example, supporting the build of a BTP-Scotland budget model and ensuring adequate understanding is transitioned in relation to Railway Policing Agreements and the Cost Allocation Model and a number of other key areas.
- 2.2 Appendix A to this paper provides some further detail on the indicative timeline of key activity on the BTP integration project as it relates to the Finance Service.

### **3. FINANCIAL IMPLICATIONS**

- 3.1 There are no financial implications in this report.
- 3.2 While the Due Diligence required will incur costs, these will be detailed fully in the relevant business case.

### **4. PERSONNEL IMPLICATIONS**

- 4.1 There are no personnel implications associated with this paper.
- 4.2 While there may be personnel implications as a result of the BTP integration, these will be detailed fully when further information is available.

### **5. LEGAL IMPLICATIONS**

- 5.1 There are no legal implications associated with this paper.

### **6. REPUTATIONAL IMPLICATIONS**

- 6.1 There are no reputational implications associated with this paper.
- 6.2 There may be reputational implications as a result of the BTP integration, however these will be detailed when further information is available.

### **7. SOCIAL IMPLICATIONS**

- 7.1 There are no social implications associated with this paper.

### **8. COMMUNITY IMPACT**

- 8.1 There are no community implications associated with this paper.

### **9. EQUALITIES IMPLICATIONS**

- 9.1 There are no equality implications associated with this paper.

### **10. ENVIRONMENT IMPLICATIONS**

- 10.1 There are no environmental implications associated with this paper.

**RECOMMENDATIONS**

Members are requested to note the information contained within this update report.

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# Appendix A: Police Scotland British Transport Police Integration

Update to the Scottish Police Authority Finance Committee

Presented by James Gray  
18 December 2017

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# British Transport Police Integration

## Timeline update

- The following page provides a timeline of key work activity on the BTP integration project in so far as it relates to Finance Service activity or is linked via other BTP project work-streams to the Finance Service in some way.
- Phase 1 will include a broad Due Diligence exercise to establish the basis of what the Assets, Liabilities, Income and Expense of BTP are and to consider revenue and cost allocation models, and how BTP currently runs finance activity in terms of personnel, process and systems.
- The key deliverable from Phase 1 will be a high-level “discovery” due diligence report and a draft project plan for further detailed due diligence and implementation support for a potential Phase 2.
- Phase 2 would be focused on achieving a fuller picture of assets, liabilities, income, expense, systems, people and processes and assessing these on a risk-based approach. It would also include, items such as supporting the build of a BTP-Scotland budget model and transitioning training and understanding of Railway Policing Agreements and Cost Allocation Models into the permanent Finance Service Team, amongst many other activities.
- Through this process, the use of the Professional Services support should streamline and accelerate the transition whilst minimising short-term demand on Police Scotland Finance Service Personnel.

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# British Transport Police Integration

## Timeline

