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SCOTTISH POLICE
AUTHORITY
ÙGH DARRAS POILIS NA H-ALBA

Forensic Services Committee Public Action Log

Action No	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update/Comments
MEETING HELD 5 FEBRUARY 2024						
20240205-FSC - 001	Drug Driving: Ensure future reports are restructured to detail the end-to-end process of achieving the 6-month statutory time limit.	Alastair Patience	OPEN	7-5-24		29.4.24: The drug driving report has been rewritten to cover the review of the past 12 months and the plan for the year ahead. Propose to close.
20240205-FSC - 002	Drug Driving: Provide regular updates (fortnightly or monthly) in relation to the deterioration in the timeliness of provision of drug driving reports from the outsource partner during the latter part of Q3 2023/24.	Alastair Patience	OPEN	7-5-24		29.4.24: More detailed update reports have been provided since the last committee meeting. First update issued on 28/2. Propose to close
20240205-FSC - 003	FS Change Programme: Report on the feedback on the external review of the tasking and deployment processes carried the Metropolitan Police.	Fiona Douglas	OPEN	7-5-24		29.4.24: This will be covered in the Directors Update to the Committee, a full report on the plan to address this and including the post implementation review will be provided in the next meeting. Propose ongoing
20240205-FSC - 004	Digital Forensics – Next Steps and timeline for progression: Ensure the next 6 monthly report to includes a	CS Conrad Trickett	OPEN	6-8-24		Action being progressed by PS and update will come to August committee meeting.

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	revised timeline including the UKAS timeline and steady state of work.					
MEETING HELD 4 MAY 2023						
20230405-FSC – 002	Directors Report: Ensure that the committee have sight of the Post Implementation Review of the Scenes Tasking Unit including benefits realised and lessons learned.	Fiona Douglas	ONGOING	10-08-23 5-2-24		<p>29.4.24: This report has been delayed in Police Scotland Portfolio Assurance, although it has been completed it is subject to final assurance checks. An update will be provided to the next committee meeting.</p> <p>31.7.23: Once the post implementation review has been concluded (by end October) this will be reported back to FS Committee – propose amending date to the February 24 meeting.</p> <p>29.01.23: Police Scotland Portfolio Assurance are currently undertaking the post implementation review and the report will be available in February however not in time for submission to this committee meeting.</p> <p style="color: red;">Propose ongoing.</p>
20230405-FSC – 005	Forensic Services Strategic Workforce Plan: Ensure that SMT are fully engaged with SPA Workforce Governance Colleagues on this piece of work.	Fiona Douglas	ONGOING	10-08-23 5-2-24		<p>29.4.24: External professional services are in the process of being procured to progress the revision of the strategic workforce plan. This will be reported back to the Committee early next year prior to the start of 25/26.</p> <p>4.10.23- work ongoing.</p> <p>31.7.23: Governance around the development of the next version of the SWFP will be confirmed following the Demand forecasting SLWG which report into FPIG – this work is about to start with a six-month target date. Once the demand forecast has been completed</p>

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						<p>this will provide the information required for the SWFP.</p> <p>10.08.23: Asked that the action remains ongoing</p> <p>29.1.24: Demand SLWG Terms of Reference have been circulated to PSOS and COPFS and will be reviewed in the next FPIG meeting, unfortunately the meeting on 22/1/24 had to be rescheduled by the chair.</p> <p>Propose to close</p>